

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

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OPEN SESSION
OF MEETING ON
JUNE 12, 2021

The Board of Governors for Truman State University met on Saturday, June 12, 2021, on the University campus in Kirksville, Missouri. The meeting was held in Georgian Rooms A and B in the Student Union. The open session of the meeting was called to order shortly after 1:00 p.m. by the Chair of the Board of Governors, K. Brooks Miller, Jr.

Participating in the meeting were six of the seven voting members: Sarah Burkemper, Philip J. Christofferson, Cheryl J. Cozette, Jennifer Kopp Dameron, Nancy Gingrich, and K. Brooks Miller, Jr. Jim O'Donnell, the seventh voting member, was unable to attend and his absence was recorded as excused.

Also participating were all three non-voting members: David Lee Bonner and Mike McClaskey, the two out-of-state members, and Abigail Smeltzer, student representative. Governor McClaskey participated by conference call.

Call to Order and Chair Report

Governor Miller, Chair of the Board, called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on April 10, 2021

Governor Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on April 10, 2021, be approved.

The motion was seconded by Governor Burkemper and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Recognition of 2020 Board Chair – Jennifer Kopp Dameron

Governor Miller expressed appreciation to Governor Dameron for her role as Chair of the Board of Governors for the 2020 Calendar Year and presented her with a framed gavel in recognition of her exemplary service.

President's Report

University President Susan L. Thomas shared a selected engagements report and provided information on several items of interest since the April Board Meeting. Within her report, she highlighted, among other topics, the successful end of the 2020-21 Academic Year and the current status of the legislative budget.

Enrollment Management Report

Dr. Tyana Lange, Vice President for Enrollment Management and Marketing, provided an enrollment management report.

Academic and Student Affairs Committee Report

Governor Cozette, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on June 7.

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Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors pertaining to Academic Programs – Disability Studies: Applied Behavior Analysis; Graduate Certificate in Applied Behavior Analysis
Governor Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following graduate program:

Disability Studies: Applied Behavior Analysis, M.A.
Graduate Certificate in Applied Behavior Analysis

BE IT FURTHER RESOLVED that the adoption of such programs be subject to the approval of the Coordinating Board for Higher Education.

The motion was seconded by Governor Gingrich and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Finance and Auditing Committee Report

Governor Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on June 9.

Financial Report

Governor Burkemper presented the Financial Report which included a review as of April 30, 2021, of education and general revenues and expenditures and auxiliary system revenues and expenditures and a review as of April 30, 2021, of the Truman State University Foundation revenues and expenditures.

Budget and Capital Projects Committee Report

Governor Gingrich, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on June 8.

Construction Projects Report

Governor Gingrich provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases

Governor Gingrich noted that one construction project totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board.

Project Name

Construction of Horse Fence at University Farm

Cost

\$32,864.41

State Capital Improvement and Maintenance Request

Governor Gingrich moved the adoption of the following resolution:

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BE IT RESOLVED that the FY2023 State Capital Improvement and Maintenance Request, to be submitted to the Coordinating Board for Higher Education and the Office of Administration, be approved and ratified; and

BE IT FURTHER RESOLVED that a copy of the document, which lists total requests of \$112,708,000 for FY 2023 and FY2027, be attached to the minutes as an exhibit; and

BE IT FURTHER RESOLVED that the President of the University is authorized to revise costs estimated based on additional input from the Office of Administration and to negotiate the priorities list and requested amount with the legislature, Governor, and Missouri Department of Higher Education and Workforce Development staff as appropriate.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Architectural Services – Greenwood Interprofessional Autism Center Final Phase
Governor Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that the proposal from the Ittner Cordogan Clark Group to provide architectural services for the Greenwood Interprofessional Autism Center Final Phase, with the fees and work for such services to be within the guidelines of the proposal, be approved; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to execute a contract with the firm for the project; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and made a part of the minutes for this meeting.

The motion was seconded by Governor Cozette and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

Operating Budgets FY2022

Governor Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that the “Operating Budgets for Fiscal Year 2022” be approved and adopted for the 2021-2022 Fiscal Year; and

BE IT FURTHER RESOLVED that the President of the University is authorized to adjust the operating budget should state appropriations levels change; and

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BE IT FURTHER RESOLVED that a copy of the document be attached to the minutes as an exhibit.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit C

Academic Promotion Salary Increase AY21-22

Governor Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that faculty members who are promoted in rank for the 2021-22 Academic Year (excluding those whose salaries for the 2021-22 Academic Year have been established by separate agreement) are to be given the following increases in salary for the 2021-22 Academic Year:

<u>Academic Promotion</u>	<u>Amount</u>
Instructor to Assistant Professor	\$1,000
Assistant Professor to Associate Professor	\$3,600
Associate Professor to Professor	\$7,200

The motion was seconded by Governor Burkemper and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Agenda Items for Future Meetings

Governor Miller reviewed a list of projected agenda items for the regular meetings during the next year.

Dates for Future Meetings

Governor Christofferson moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, August 7, 2021, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Friday, October 22, 2021;
Saturday, December 4, 2021;
Saturday, February 5, 2022;
Saturday, April 9, 2022; and
Saturday, June 18, 2022.

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The motion was seconded by Governor Cozette and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Agenda Items for Closed Session

Governor Dameron moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and
3. Confidential communications with the General Counsel.

The motion was seconded by Governor Christofferson and carried by a unanimous vote of 6 to 0, with Governors Burkemper, Cozette, Christofferson, Dameron, Gingrich, and Miller voting Aye. Governor Miller declared the motion to be duly adopted.

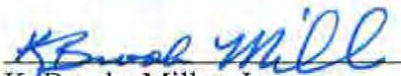
The closed session of the meeting began shortly after 1:50 p.m.

The open session of the meeting resumed shortly after 2:30 p.m.

There being no further business, Governor Christofferson moved that the meeting be adjourned. The motion was seconded by Governor Gingrich and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the meeting adjourned shortly after 2:40 p.m.

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 7th day of August, 2021.


Cheryl J. Cozette
Secretary of the Board of Governors


K. Brooks Miller, Jr.
Chair of the Board of Governors

**ITEM H.3
State Capital Improvement and Maintenance Request**

DESCRIPTION AND BACKGROUND

Capital funds requests are submitted to the Coordinating Board for Higher Education and the Division of Design and Construction, Office of Administration. This request outlines priorities for the next five years, or Fiscal Year 2023 through Fiscal Year 2027.

For FY2023 to FY2027, the requested funds are in the following broad categories:

Repair and Renovation	\$ 98,563,000
New Construction	<u>\$ 14,145,000</u>
	\$112,708,000

1. Kirk Building, FY2023

Constructed in 1922, repair needs include replacing a 40 year old elevator, adding life safety features including fire sprinklers and alarms, ADA restrooms, HVAC replacement, electrical service, and bringing the structure up to current building codes. In addition the roof would be replaced, the exterior masonry would be restored, and exterior doors and windows replaced to improve energy efficiency.

Kirk Building is located at the southeast corner of the campus quadrangle. This 99 year old structure was lightly renovated 36 years ago, but it is in need of major electrical and HVAC upgrades. Due to its historic nature and location it is an ideal home for a variety of students support functions. The campus master plan calls for updating this structure which would then allow demolition of a nearby 1940's one-story building which currently houses several student services operations. This demolition would remove 10,215 square feet from the campus building inventory.

Kirk Building will house the Student Success Center. The Student Success Center is a comprehensive one-stop-shop providing support services and opportunities (e.g. health, mental health, disability support and access, advising, tutoring, writing and speech centers) that empower all students to achieve excellence and realize their full potential as independent learners and professionals.

2. Emergency Electrical Backup System, FY2023

The emergency electrical backup system would provide electrical power to campus in the event of a natural disaster, terrorist act and other emergencies. Truman currently houses approximately 50% of its students on campus. Current backup power sources are very minimal and only provide basic lighting for emergency exits, elevators, and fire pumps. Heating, cooling, refrigeration, computer systems, food preparation equipment, and other critical systems would be unable to support the students, faculty, and support staff. Emergency electrical power would also not be available to support the three emergency shelters located on campus that support the University, City of Kirksville, and Adair County. This project involves the construction of a building to house equipment and purchase diesel generators and necessary switch gear to support key campus buildings especially maintaining heating or cooling for main buildings to include living areas, food services areas, and designated emergency shelter areas.

3. Power Systems Infrastructure, FY2024

Much of the campus power and utility infrastructure dates from the period of rapid campus expansion in the 1960s. The current electrical substation is at capacity and, as a result, several major buildings have been removed from the campus grid. This project would implement plans identified in the utility master plan to upgrade the steam, chilled water, and electrical service on campus.

4. McClain Hall, FY2024

This renovation project will complete the cycle of academic building updates which began with Violette Hall in 1995. It is designed to update McClain Hall (45 years old) to meet current building standards and also provide renovated spaces for academic and administrative needs. Major changes will include the heating and air conditioning systems, lighting, and related mechanical systems. As part of the project, the open bridge connecting Baldwin and McClain would be replaced with a structure linking the buildings. Academic departments benefiting from this project include History, Political Science and International Relations, Economics, and Philosophy and Religion. Administrative offices and the campus data center would also be reconfigured to meet current needs.

5. Pickler Memorial Library, FY2024

Renovation of Pickler Memorial Library is needed to meet evolving technology. In 2023 it will be over 32 years since the major addition was constructed. It will be necessary to remodel the facility to meet current standards such as lighting and HVAC systems and make modifications to adapt to new technologies and instructional delivery patterns.

6. Violette Hall, FY2025

Renovation of Violette Hall is needed to meet changing instructional needs and update the technological infrastructure as well as the HVAC systems in the building. This structure houses the School of Business as well as the Departments of Education, Mathematics, Statistics, and Computer Science. By 2023, it will be 28 years since the building was last renovated.

7. Barnett Hall, FY2025

Renovation of Barnett Hall will be due based on a 20-year cycle. This will include updates to meet instructional needs, technology infrastructure, and HVAC systems. This structure houses five academic departments and serves a large number of students.

8. Maintenance/Central Receiving Facility, FY2026

New maintenance shops, garages for vehicles and a central receiving facility would be considered the tenth project on the priority list. Existing facilities to be replaced include a former implement dealer site which is over 50 years old. Currently, Truman has no central receiving facility.

9. Ophelia Parrish, FY2027

Renovation of the Fine Arts Center will be needed to update HVAC, technology, and life safety features. This facility was renovated and expanded in 2000. Improvements will be needed to meet changing instructional patterns and replace building finishes.

FY2023 State Capital Improvement and Maintenance Request

<u>Project/Facility</u>	<u>Category</u>	<u>Priority</u>	<u>Request</u>	<u>Fiscal Year</u>
Kirk Building	RR	1	\$ 15,943,000	2023
Emergency Electrical Backup System	N	2	\$ 5,229,000	2023
Power Systems Infrastructure	RR	3	\$ 21,257,000	2024
McClain Hall	RR	4	\$ 18,000,000	2024
Pickler Memorial Library	RR	5	\$ 10,517,000	2024
Violette Hall	RR	6	\$ 9,095,000	2025
Barnett Hall	RR	7	\$ 9,069,000	2025
Maintenance/Central Receiving Facility	N	8	\$ 8,916,000	2026
Ophelia Parrish Center	RR	9	\$ 14,682,000	2027
		TOTAL	\$112,708,000	

RR = Repair and Renovation
 N = New Construction

NOTE: The Office of Administration has not provided construction inflation rates for FY2023 requests at this date. Projects have been increased by 4% from FY2022 estimates, but may be adjusted if guidance is received from the Office of Administration.

RECOMMENDED ACTION

BE IT RESOLVED that the FY2023 State Capital Improvement and Maintenance Request, to be submitted to the Coordinating Board for Higher Education and the Office of Administration, be approved and ratified; and

BE IT FURTHER RESOLVED that a copy of the document, which lists total requests of \$112,708,000 for FY2023 thru FY2027, be attached to the minutes as an exhibit; and

BE IT FURTHER RESOLVED that the President of the University is authorized to revise costs estimated based on additional input from the Office of Administration and to negotiate the priorities list and requested amount with the legislature, Governor, and Missouri Department of Higher Education and Workforce Development staff as appropriate.

Moved by _____
 Seconded by _____

	Aye	Nay
Vote: Burkemper	_____	_____
Cozette	_____	_____
Christofferson	_____	_____
Dameron	_____	_____
Gingrich	_____	_____
O'Donnell	_____	_____
Miller	_____	_____

STATEMENT OF QUALIFICATIONS

**GREENWOOD INTERPROFESSIONAL
AUTISM CENTER**



May 21, 2021



OVERVIEW OF THE FIRM



OVERVIEW OF THE FIRM

Ittner Cordogan Clark is a full service architectural, planning, engineering, and construction firm with solid expertise in academic, commercial, institutional, and residential projects.

We've completed over 5,000 projects resulting in successful environments for education, working, performing arts, sports and recreation, healthcare, and living spaces. Schools have been the epicenter of our 120-year history, but our future is about providing solutions across all markets based on our integrated expertise and design thinking. We have created an innovative service model that provides clients with a network of over 100 professionals. To accomplish this, Ittner has aligned our resources with Cordogan Clark, making available an extensive group of professionals across all service categories including architecture, mechanical-electrical-plumbing engineering, structural engineering, architectural based construction management advisor services, master planning, security, interiors, graphic design, campaign assistance, and a host of other expertise.

MAIN OFFICE

611 N. 10th Street
Suite 200
St. Louis, MO 63101
T: 314.421.3542

ADDITIONAL OFFICES

Fairview Heights, IL
Chicago, IL
Aurora, IL
Lafayette, IN

ORGANIZATION

Corporation

WEBSITE

ittnerarchitects.com

POINT-OF-CONTACT

Todd Powers
Executive Vice President
tpowers@ittnerarchitects.com
314.421.3542

YEARS IN BUSINESS

More than a century

First Project
1899

100+
Full - Time
Employees

5
Office
Locations

You will get innovative professionals who are passionate about their work, inspired by their clients, and committed to providing excellent service.



QUALIFICATIONS & EXPERIENCE



PROJECT EXPERIENCE



SERVING THE NEEDS OF YOUR STUDENTS

MIKE CLEMENS CENTER FOR ADAPTIVE LEARNING

FORT ZUMWALT SCHOOL DISTRICT - O'FALLON, MISSOURI

The program serves children with autism and severe behavioral disorders, in a specialized teaching facility designed for individual and small group learning environments. Special features include:

- 16 Individual Classrooms have been designed for 1-8 children and staff. Each room is compact, durable, and designed to limit distraction and maximize student safety.
- Storm Shelters/Re-focus Rooms, located throughout the facility, are three hardened areas of refuge in event of severe weather or a building intruder. On a daily basis, they serve the needs of children requiring a calming area as well.
- The Multipurpose and Art & Life Skills Rooms, as well as the Cafeteria, each provide opportunities for student interaction and activity in small to medium size groups.
- The 3,800 square foot Multipurpose Room is capable of accommodating assemblies as large as 550 people. In addition, an adjacent OT/PT room provides specialized equipment to help improve the motor skills capability of children with special physical needs.
- The Cafeteria includes a half-height undulating wall which allows a number of individual children to share the same lunch period with their peers, while providing visual separation from the larger group seating area. It also serves as the library and music room.
- The Art & Life Skills Room provides an open area designed for group creative (arts and crafts) activities, as well as a cooking kitchen to demonstrate good health habits and teach the self-help skills necessary to daily life.

REFERENCE

Fr. Zumwalt School District
555 E Terra Ln
O'Fallon, MO 63366
Dr. Fred Bernard DuBray, Supt.
Phone: (636) 272-6620

PROJECT TYPE

New Construction

STATUS

Completed

COST

\$4M





CREATING WARM, INVITING PLACES

SSM CARDINAL GLENNON DENTAL PEDIATRICS CLINIC

SAINT LOUIS UNIVERSITY - ST. LOUIS, MISSOURI

The renovation of the Dental Services Area is a cooperative effort between SSM Cardinal Glennon and the SLU Center for Advanced Dental Education. This program is intended to provide dental services and education to area children who otherwise would not have access to these health services. Ittner Architects was retained to provide the final design including build-out and finishes that will achieve the expressed needs and goals for this program. Improvements to the building lobby are also considered to present a refreshed appearance for the building and unified image for the Dental Pediatrics Clinic.

Project Priorities:

- Create a professional appearance, so that the facility is inviting and appealing to kids of all ages. A design appearance that achieves longevity.
- To consider ways of co-branding the facility along with a sense of education for children's dental needs and concerns.
- Tie together the design elements of the Pediatric Dental Clinic with the overall building lobby to provide a coordinated appearance.

REFERENCE

Saint Louis University
1 N Grand Blvd
St. Louis, MO 63103
Dr. Fred Pestello, President
Phone: (800) 758-3678

PROJECT TYPE

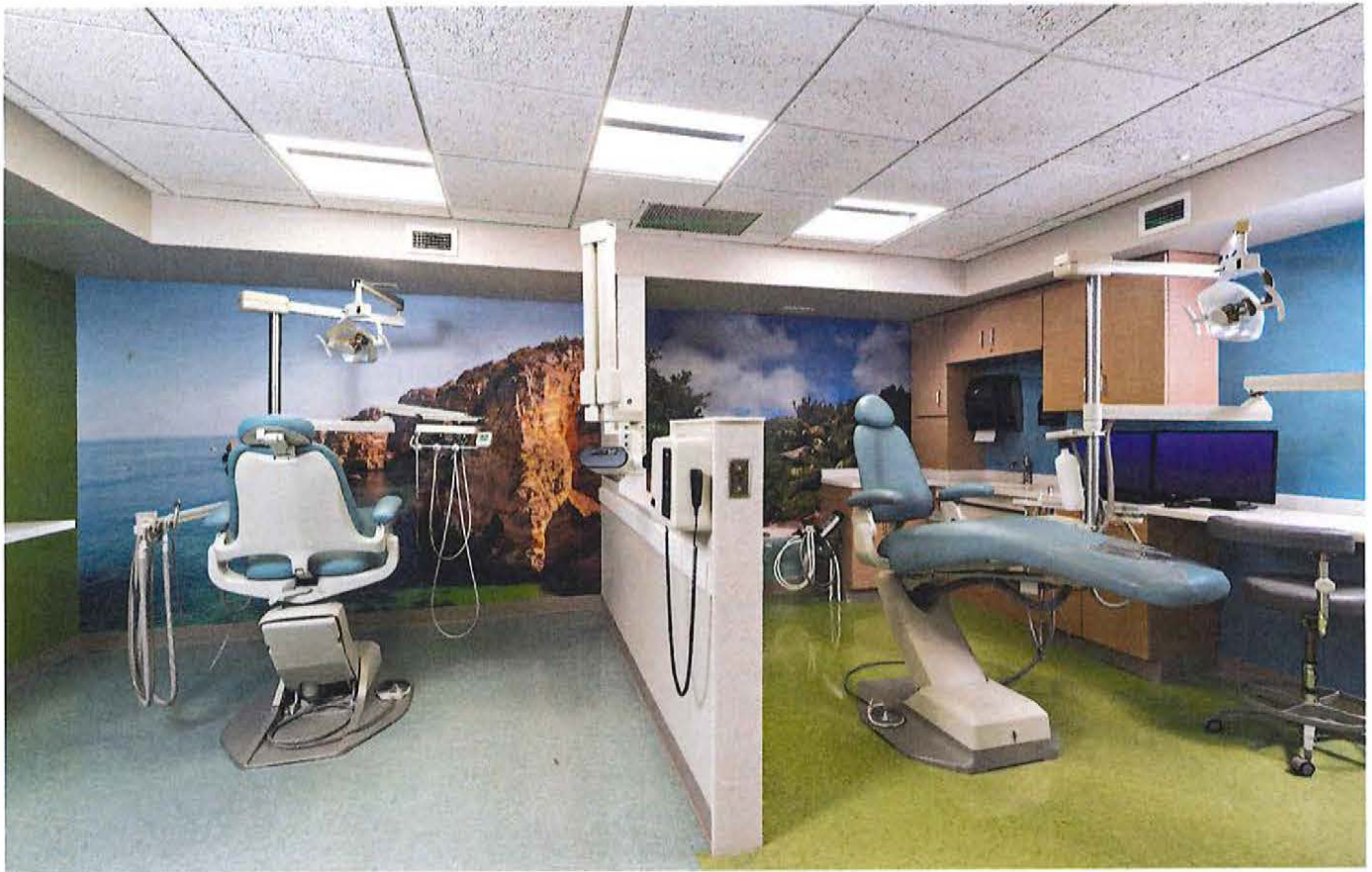
Addition & Renovation

STATUS

Completed 2016

COST

\$1.5M





HEALTHY ENVIRONMENTS FOR YOUR STUDENTS

VNA HEALTH CARE ELGIN, AURORA & ROMEOVILLE, ILLINOIS

Cordogan Clark has been VNA Healthcare's Architect and Construction Manager since 2012 and has completed more than 10 projects. In 2012, Cordogan Clark was commissioned by VNA Healthcare to design and build a new 26 exam room facility that consists of 20,500 SF of medical office space located on Elgin's east side. On top of the 26 exam rooms, the facility also includes a nurses station, waiting area, an on-site pharmacy with a drive-thru, and a lab.

At the Aurora Clinic, the design features 22 exam rooms with a welcoming waiting area, consulting space, lab, conference room, a break room with lockers, provider offices, procedure room, immunization room, and nurse offices. This fast tracked project was designed, built, and fully operational in 5 months. The project was designed to be phased for a future 10,000 SF addition.

VNA Healthcare and Cordogan Clark worked together to prepare a grant application for the Romeoville location and HRSA granted the request in early 2014. The VNA required that a facility be operational by February 2014, so we helped them secure a leased space and built them a space to begin operations, while we assisted them find a property for a permanent facility in Romeoville. We were asked by VNA Healthcare to design and build a new 22 exam room facility consisting of 11,000 SF which also includes a lobby and waiting area, consulting space, lab, conference space, break room with lockers, offices, procedure room, and immunization room. The expedited project required complete entitlement work including annexation, rezoning, and had to be fully operational in 5 months.

REFERENCE

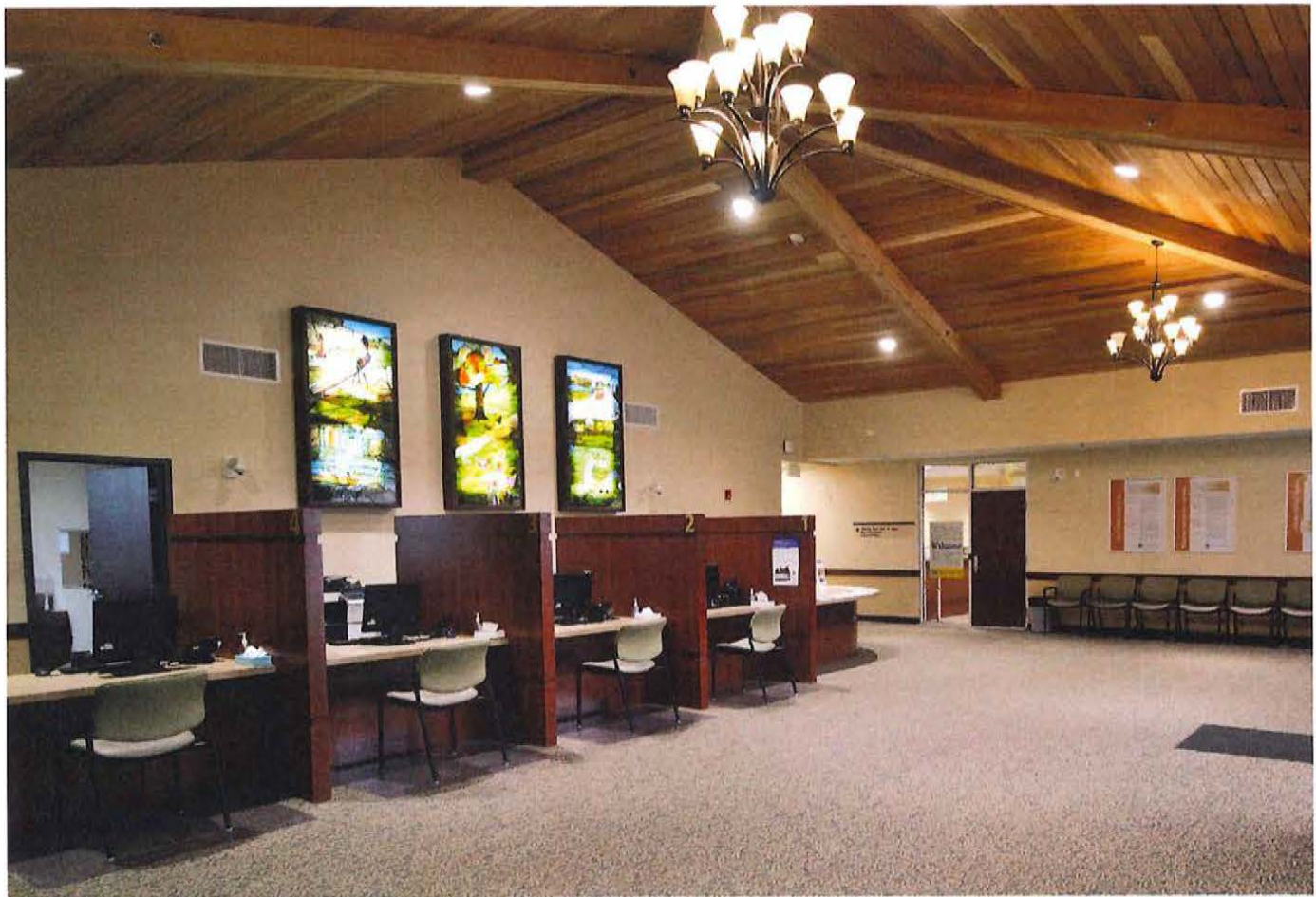
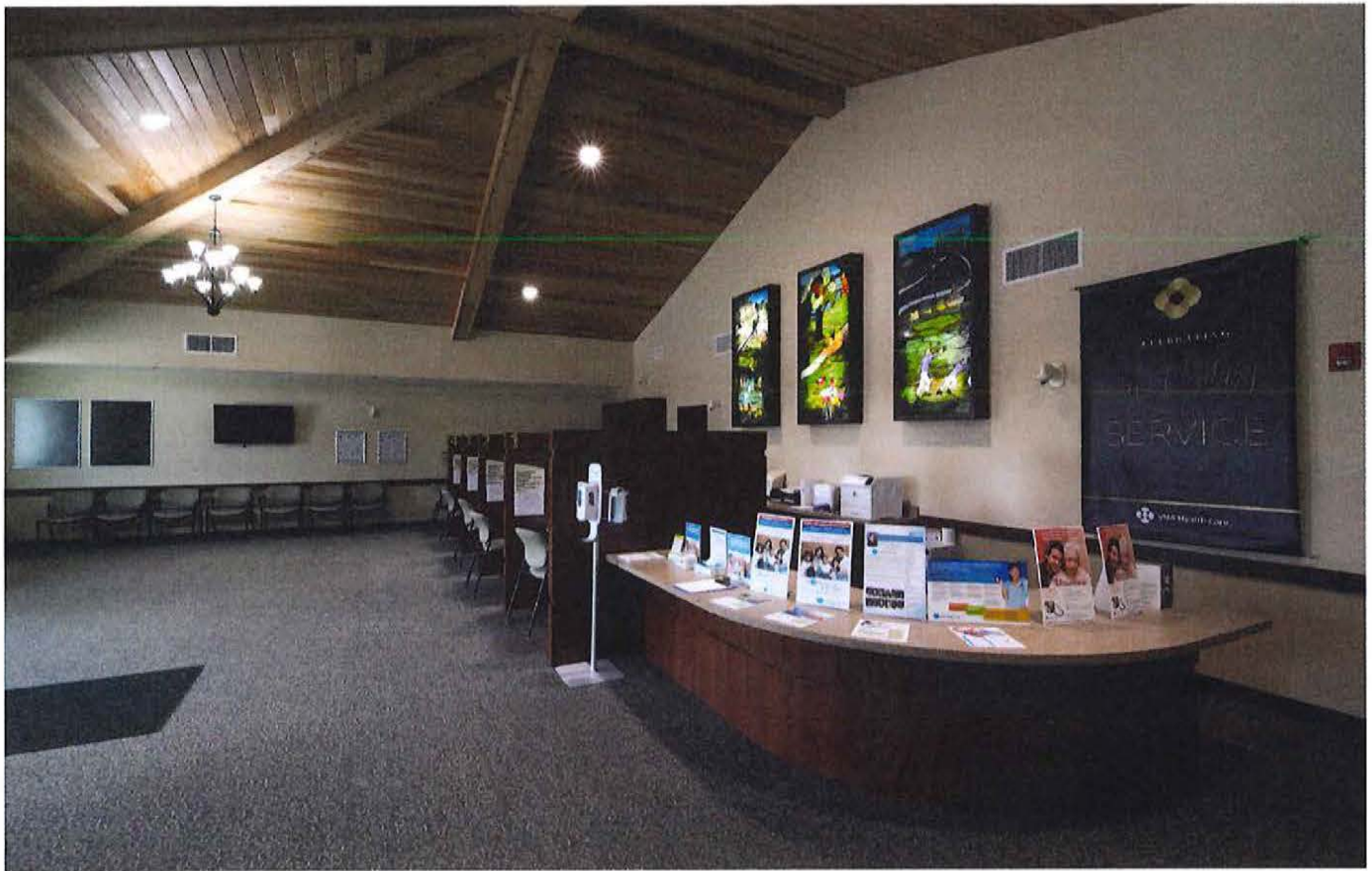
VNA Healthcare Clinics
Amy Baudouin, Vice President of
Facilities and Operations
400 North Highland Avenue
Aurora, IL 60506
630.209.1509

PROJECT COST

Varies

STATUS

On-going





PROVIDING A COMFORTING SPACE

WATERFORD PLACE CANCER RESOURCE CENTER

RUSH COPLEY - AURORA , ILLINOIS

Waterford Place provides cancer care in a comforting atmosphere, without an institutional feel. The architectural design reinforces Waterford's mission to provide comforting, understanding, and fortifying resources for those in any stage of cancer treatment or survivorship. The project's warm and welcoming design is better aligned with helping patients face and overcome cancer, yet is no less sanitary than a typical more institutional cancer care center.

REFERENCE

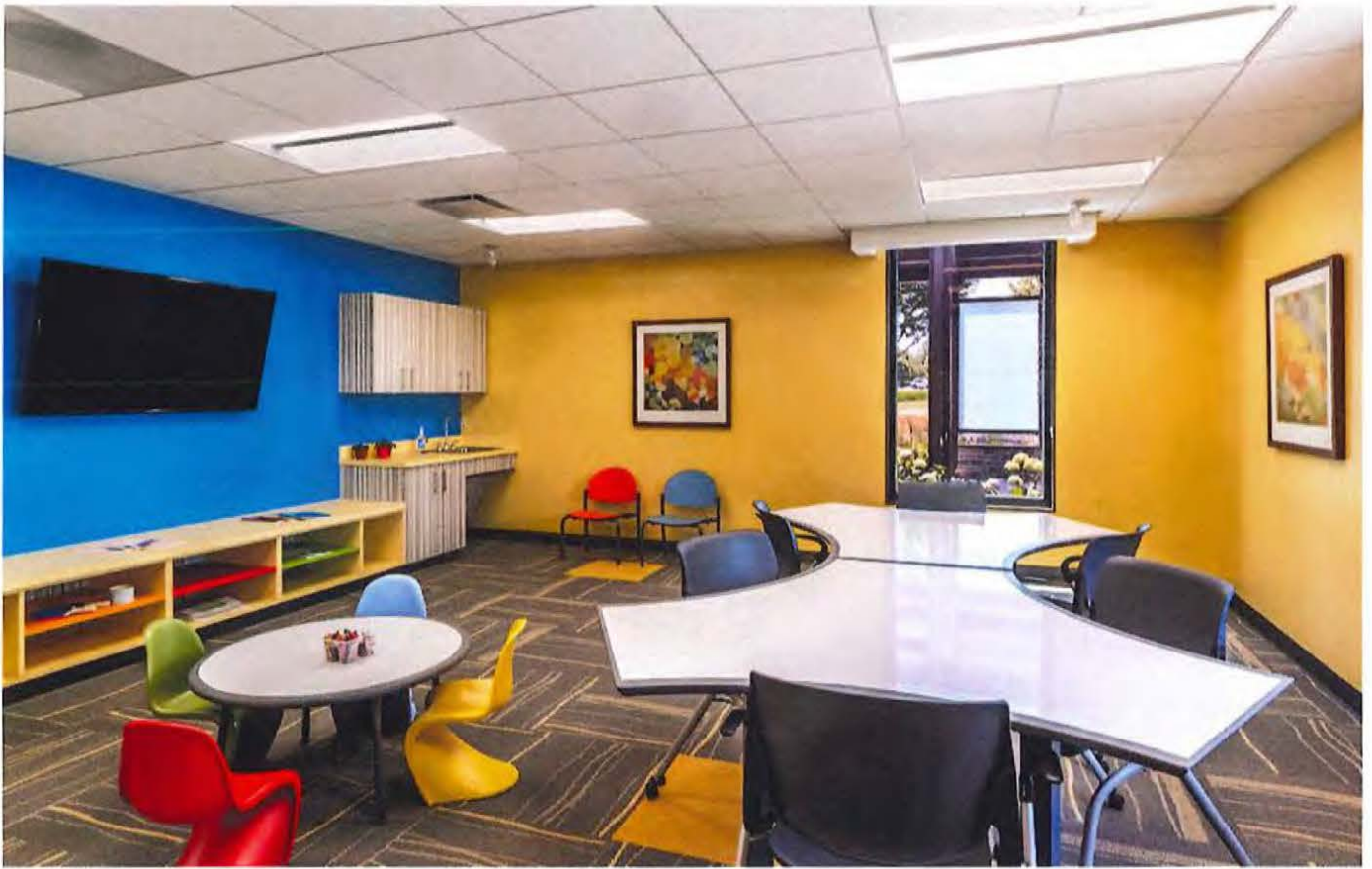
Rush Copley
Frank Ferguson,
Director of Facilities Management
2000 Ogden Avenue
Aurora, IL 60504
630.978.4861
fferguson@rushcopley.com

STATUS

Completed 2015

COST

\$17.3M



EXPERIENCE WITH TRUMAN STATE

Since 2010, Ittner has been tasked with the on-going challenge of maintaining the University's aging buildings. 13 buildings have been restored; many involving correcting repairs that had caused additional damage. Returning the exterior appearance of these historic buildings was important to the University. For example, the dome roof of the University's iconic Kirk Memorial had severe moisture damage from a design error that sealed the plenum when it was built, trapping heat and moisture in the plaster ceiling and wood structure creating rot and mold issues. The repairs included insulating the plaster ceilings and ventilating the attic space by introducing brick vents at the perimeter and then rebuilding a new cupola to exhaust the top of the dome. We completed a number of projects for the University's facilities including:

- Pickler Memorial Library
- Student Union
- Violette Hall
- Baldwin Hall
- Ophelia Parish Hall
- Pershing Hall



PROJECT POSSIBILITIES

CONFERENCE ROOMS

Conference rooms can be located throughout the facility, which would like technology. These rooms can be used for both group and individual meetings with both staff and colleagues for training and families.

TECHNOLOGY AREAS

Research shows that patients with autism often find computers and technology safe, motivating and engaging, particularly in the areas of social interaction and communication. Autistic patients often struggle to communicate and learn effectively, but it seems that this technology can tap into their motivation and enable them to communicate in a way in which professionals simply can't get them to do in traditional settings.

SENSORY & TACTILE DESIGN

Tactile walls and panels encourage patient's discovery and interaction, develop hand-eye coordination, and improve motor skills and movement. Tactile walls and panels which patients can explore have different with a range of shapes and sensations, all providing stimulation and different sensory experiences.

STORAGE

Storage shelves are covered to reduce a cluttered look and to minimize the temptation for patients to get up and explore the shelving. If it distracts, it must be addressed. It is important that there is space designated for equipment and diagnostic tools, and medical equipment which is out of visualization for the patients.

NOISE DISTRACTIONS

Noise can also be a concern in clinical environments for patients. Sound seals on the doors and a high level of sound reduction in the walls prevent noise from outside the rooms to disrupt the patients.

FAMILY BREAKROOMS/LOUNGES

Providing spaces for families to rest and read, along with access for food and drink. With the nature of diagnostics and testing, families are often faced with long waits, providing spaces for them to gather and speak with other families is essential to their wellbeing as a whole.

OUTDOOR/PLAY AREAS

Outdoor play and learning environments for patients on the spectrum should help patients have fun in a safe and accepting outdoor setting, connecting them with the benefits of being outdoors while building on what they have learned.



TEAM



TEAM

Our highly experienced team members are committed to working collaboratively with Truman State University. We will deliver the highest caliber – and most responsive – professional services possible. Our team members develop phenomenal working relationships with our clients. We are very dedicated to the quality service and attention to detail that we provide during each project.

The team we have assembled represents the level of effectiveness and efficiency that is needed for this project. In no other team will you find this balance of education experience, project understanding, alignment of skills, and collaborative initiative for your project.

PRINCIPALS



TODD POWERS
Principal in Charge



JOHN CORDOGAN
Principal in Charge

PROJECT LEADERSHIP



BRUCE CAIRNS
Project Manager



BRIAN KROENWITTER
Project Exec/Construction Advisor



GREG GOEBEL
Director of Design

PLANNING & DESIGN TEAM



LEA MCROBERTS
Interiors



JULIE VILLA
Architect



KELLY SCHOMER
Architect



WAI CHIANG
Structural Engineer



DAVE ALLEN
Mechanical Engineer



DOUG SCHOMER
Electrical Designer



TODD POWERS, AIA

PRINCIPAL

Todd Powers has extensive experience in school planning and design as project manager, totaling over \$600 Million in construction value. Todd's is experienced with diverse groups and decision makers. He is competent at community engagement practices and is an outstanding facilitator.

Todd has extensive experience in working with faculty, committees, and with community leaders. He is experienced with getting real results from the Community Engagement Process so as to position your project(s) in a manner that the community will support. Todd provides technical expertise and acts as a single-point contact on a daily basis from planning through construction.

EDUCATION

Bachelor of Architecture,
Cum Laude, Kansas State University

Graduate Seminar,
Japan, Kyoto University

REGISTRATIONS & ACCREDITATIONS

Licensed Architect: Missouri
NCARB Certified

PROFESSIONAL ACTIVITIES

American Institute of Architects
National Trust for Historic Preservation
Board Member - Missouri,
Council of Architects
Managing Agent, Ittner STL Office

RELEVANT EXPERIENCE

- Lindbergh School District
- Parkway School District
- Maplewood Richmond Heights School District
- Marshall School District
- Logan University
- Warren Co. R-III
- Hazelwood School District
- Hancock Place School District
- School of Osage
- Poplar Bluff School District
- Mahomet-Seymour School District
- Rockwood School District
- Northwest School District
- St. Charles School District
- St. Clair School District
- Belleville School District #118
- Truman State University
- Southern Illinois University, Edwardsville
- Southern Illinois University, Carbondale



BRUCE CAIRNS, AIA, LEED AP

PROJECT MANAGER

Bruce designs and manages a variety of education, recreation, and municipal project types. He manages task-oriented projects for municipal and educational institutions and contributes to the design of many other projects as well. Bruce has been instrumental in leading the development of some of Cordogan, Clark & Associates' most notable projects.

Bruce produces freehand drawings and illustrations that capture design goals. He provides comprehensive building evaluations and LEED Design analysis for a variety of projects. With the assistance from key staff, Bruce's coordinates projects through site analysis and initial design to construction documents and administration. Bruce uses his exceptional drawing skills, background in hands-on construction, and attention to a client's needs to provide balanced solutions that exceed expectations. Bruce is a graduate of the University of Illinois, Chicago.

EDUCATION

Bachelor of Architecture,
University of Illinois
at Chicago

CERTIFICATIONS

Registered Architect:
Illinois
IL #001.019039

LEED Accredited Professional

PROFESSIONAL ACTIVITIES

Aurora Veteran's
Advisory Council

PROJECT EXPERIENCE

- Rush Copley, Heart Institute
- Waterford Place, Cancer Resource Center
- Dr. Belani, Ogden Professional Building and Dental Office
- Millikin University, Master Plan
- Waubensee Community College, Erickson Hall Renovation and New Field House Addition
- Waubensee Community College, Aurora Downtown Campus
- Waubensee Community College, Dickson Center Bookstore
- Waubensee Community College, Campus Architect
- Aurora University, Perry Theater
- Aurora University, Spartan Spot Student Union
- Aurora University, Centennial Hall
- Northern Illinois University, Fay Cooper Cole Hall Renovation
- Northern Illinois University, Neptune Hall Renovation
- Northern Illinois University, Gilbert Hall Modernization
- Northern Illinois University, Holmes Student Center - College Grind
- Governors State University, Task Architect
- Wheaton College, North Harrison Hall
- Western Illinois University, Architectural Retainer
- College of DuPage, Task Architect



BRIAN KRONEWITTER, AIA, DBIA

PROJECT EXEC./CONSTRUCTION ADVISOR

Brian Kronewitter is the Project Director on many of the firm's key projects and also is in charge of strategic planning and ensuring all clients receive an exceptional experience. Client focused, Brian establishes a partnership with clients to maximize client satisfaction, provide sound design advice, and help ensure a completed project that meets their expectations.

Brian has over thirty years experience in the design and construction industry in various leadership capacities. This experience includes providing Architectural, Construction Management, and Design-Build management services in the public and private sectors with significant experience in the K-12, higher education and public sector / municipal facilities markets.

EDUCATION

Bachelor of Architecture
Bachelor of Science in
Environmental Design
Ball State University

CERTIFICATIONS

Licensed Architect: Illinois, Ohio
IL #001.016704

PROFESSIONAL ACTIVITIES

American Institute of Architecture,
Board of Directors;
Design-Build Institute of America,
Education & Legislative Committee;
ILCMA - Committee Member
Society for College &
University Illinois Library Association;
DuPage Mayors & Managers;
American Library
Association;
APPA;
American Public Works Association;
City of Naperville Building Council

PROJECT EXPERIENCE

- VNA Healthcare, Carol Stream
- VNA Healthcare, Indian Avenue
- VNA Healthcare, Romeoville
- VNA Healthcare, Elgin
- Hospice of NW Ohio, Headquarters & Inpatient Facility
- Rockford MOB & Clinic
- Community Consolidated School District 181, Hinsdale Middle School
- East Aurora School District 131, High School Expansion & Stadium
- Lafayette Community School Corporation, Tecumseh Junior High School
- Lafayette School Corporation, Sunnyside Intermediate School
- Lafayette School Corporation, Jefferson High School
- Merrillville School Corporation, Merrillville Intermediate School
- East Aurora School District 131,
 - Benavides STEAM Academy & Early Childhood Center
- Oak Park & River Forest High School, Renovations
- Coal City CUSD 1, Long-Range Facilities Planning
- Galesburg Community Unit School District 205, Silas Willard Elementary School
- Valley View School District 365U, Bolingbrook High School
- College of DuPage Campus Architect Task Work Projects
- University of Toledo, Doermann Theatre Renovation
- Ohio University, School of Music Addition
- Ithaca College, Whalen Music Center
- University of Oklahoma, Catlett Music Center
- University of Illinois at Urbana-Champaign
 - School of Labor and Employment Relations
- College of DuPage, Art Gallery & Public Safety Desk
- College of DuPage, SRC Canopy
- Wheaton College, North Harrison Hall
- Illinois State University, Culinary Innovation Center
- Western Illinois University, Architectural Retainer
- University of Illinois at Springfield, Public Safety Building
- University of Illinois at Urbana-Champaign, Huff Hall
- University of Illinois at Urbana-Champaign, Loomis Lab
- Joliet Junior College, City Center Campus
- College of DuPage, SRC Renovation and Campus Center Addition
- College of DuPage, Academic Computing Center



GREG GOEBEL

DIRECTOR OF DESIGN

Gregory serves our clients providing prompt, personal service and develops designs that fit the communities they serve. His creativeness has proven to be an asset to Ittner.

Greg is Director of Design is passionate about the education. He provides leadership in establishing signature, innovative design concepts for educational facilities. He is a part of the leadership team and helps in establishing firm-wide direction and implementing creative solutions. Greg possesses strong, proven client relationship skills and the ability to work in a collaborative team environment.

EDUCATION

Washington University
Bachelor of Architecture
Yale University
Master of Architecture

PROFESSIONAL ACTIVITIES

ACUHOi
State Emergency Management Agency

HONORS AND AWARDS

AIA Scholarship Grant
The Randft Scholarship
The Franklin W. Gregory Memorial Scholarship
H.I. Feldman Prize for Design
AIA/CPC Merit Award
Webster Groves Award of Excellence

RELEVANT EXPERIENCE

- St. Johns Ambulatory Surgery Center
- Regina Cleri Retirement Home
- St. Louis University/SSM Cardinal Glennon
- Lindbergh School District
- Red Bud School District, IL
- Maplewood Richmond Heights School District
- Belleville 118 School District, IL
- Triad School District, IL
- Mahomet-Seymour, IL
- East St. Louis School District, IL
- Poplar Bluff Public Schools
- Ft. Zumwalt School District
- Hancock Place School District
- Northwest School District
- Kirksville School District
- School of the Osage R-II
- SIU-Edwardsville
- SIU-Carbondale
- Maryville University
- Missouri Baptist University
- University of Missouri – St. Louis
- Columbia College
- Truman State University
- Logan University
- St. Paul's Lutheran School
- Immaculate Conception, IL
- Saint Louis University



LEA MCROBERTS, AIA, LEED BD+C, WELL AP

DIRECTOR OF INTERIORS

Lea has over 15 years of experience completing over 50 projects. With a keen eye for timeless, appropriate, attractive finishes, Lea is skilled at developing interior palettes within budget, educating clients about new material options along the way, and creating detailed renderings for proposed design solutions. She has a reputation for connecting with stakeholders at all levels, and a passion to create vibrant, efficient, healthy facilities.

EDUCATION

Bachelor of Architecture,
Iowa State University

REGISTRATIONS & ACCREDITATIONS

Licensed Architect: Missouri
AP BD+C, WELL AP
LEED

PROFESSIONAL ACTIVITIES

AIA
Professional Speakings:
Designing a Hall that Serves all; ACUHOi
Rebuilding the First Year Community at
Penn State's East Halls; ACUHOi
State Emergency Management Agency,
Volunteer

RELEVANT EXPERIENCE

- Jones County Regional Medical Center, Anamosa, IA, Hospital, Durrant
- Monsanto Child Development Center
- Iowa Juvenile Home, Toledo, IA, School and Administration Space
- Penn State Univ. Geary Hall Renovation, Interiors and CA
- Penn State Univ. Sproul Hall Renovation, Interiors and CA
- Penn State Univ. Fisher Hall
 - WELL Feasibility Study
- Western Kentucky Univ. Student Center
 - Programming and SD Interiors
- Penn State Univ. Brumbaugh Hall Renovation, LEED Silver, Interiors and CA
- Northern State Univ. Res Halls, Aberdeen, SD, LEED Silver, Project Architect
- Texas Tech Univ. Honors Hall, Lubbock, TX, Project Architect and Interiors
- Penn State Univ. Martin Hall, LEED Silver, Interiors and CA
- Univ. Western Illinois Res. Hall Lobby Renovation
- Wolf Branch Middle School
 - Renovation and Addition
- Lindbergh High School
 - Renovation and Addition
- Maplewood Richmond Heights High School Middle School
 - Renovation and Addition
- Ladue Middle School
 - Renovation and Addition
- Ladue Old Bonhomme Elementary School
 - Renovation and Addition
- Carlyle High School
 - Renovation and Addition
-



JULIE VILLA, LEED AP BD+C

PROJECT ARCHITECT

Julie is an organized and skilled communicator who prides herself in providing the highest quality of service and satisfaction for our clients. Julie has repeated successes in the educational, commercial, retail, and residential design industries.

She is an expert at juggling multiple tasks while performing quality work that adheres to project schedules and budgets. Julie brings a multi-disciplinary approach to her work given her background in architecture, urban planning and fine art. She tackles design challenges with an eye for creative and sustainable solutions, while being sensitive to client's concerns and budgets.

EDUCATION

Washington University
Master of Architecture
Master of Urban Design

REGISTRATIONS & ACCREDITATIONS

Licensed Architect: Missouri
NCARB Certified
LEED, AP BD+C

PROFESSIONAL ACTIVITIES

United States Green Building Council,
Higher Education and Emerging
Professionals Committee Chair,
LEED Community Project Volunteer,
NCARB IDP Supervisor

RELEVANT EXPERIENCE

- Lindbergh Schools
- Ladue School District
- Maplewood Richmond Heights School District
- University City School District Master Plan
 - Brittany Woods Middle School
 - Jackson Park Elementary
 - University City High School
- Hillsboro R-3 School District
- Clayton High School
- Gateway Academy Master Plan
- Miriam School Master Plan
- Brentwood High School & Middle School
 - Additions & Renovations
- Logan University
- Columbia College
- Greenville University
 - Greenville Entrepreneurship Center
- Missouri University of Science & Technology
- Washington University Investment Management Company
- Missouri Baptist University
 - New Learning Center
- Southeast Missouri State University
- AT Stills University
- Lincoln University
- St. Louis Community College



KELLY SCHOMER, RA

ARCHITECT

Kelly has served as the Project Architect for a variety of recreational, educational, institutional, and healthcare projects. Her exceptional computer skills and attention to detail, combined with over 15 years of architectural project experience, enable her to listen to clients' goals and needs, and translate them into preliminary design concepts, 3D models, drawings, and construction documents. Her strong ability to follow projects from the initial concept through construction provides clients with seamless service.

EDUCATION

Bachelor of Architecture,
Iowa State University

CERTIFICATIONS

Registered Architect: Illinois

PROFESSIONAL ACTIVITIES

Historic Preservation
Commission, Chair
Village of Oswego

Fire Code Board of Appeals
City of Aurora

Healthcare experience includes over six years working with Rush Copley Medical Center on various projects. From initial design discussions with the facilities director to meeting with staff and Doctors to ensure the space is designed efficiently and in line with the user's need. Care is taken to understand the day to day operations and necessary safety measures. Projects have included Orthopaedic suite with Xray and Physical Therapy spaces, multiple convenient care locations, and a complete imaging center.

EXPERIENCE

- Waterford Place Cancer Resource Center renovated an existing day care facility into a resource center for people effected by cancer. Spaces included therapy rooms, a wig salon, demonstration kitchen and multi-use activity rooms.
- West Aurora Convenient Care and Imaging Center renovated an abandoned Blockbuster store in a strip mall into 12 exam rooms, procedure rooms, CT, Xray, Ultrasound, and future MRI room. Patient comfort and staff efficiency working within an existing space with environmental hurdles.
- South Eola Convenient Care renovated an existing strip mall suite into a 5 exam room facility. Patient comfort and staff efficiency were priorities.
- Family Medicine schematic review on how to accommodate additional exam rooms and intern office in an existing medical office suite. (not complete)
- Waterford Condo Renovation – accounting offices and department needs
- Castle Orthopaedics included relocating the orthopaedics company into an existing medical suite. Expansion of an existing xray room, new physical therapy suite, and additional exam rooms in an existing medical suite.
- North Aurora Convenient Care renovate an existing strip mall site into a 3 exam room facility. Patient comfort and staff efficiency were priorities. (not complete)
- Indian Trail Medical Office included a complete finish upgrade, revised reception desk/ check-in process, updated nurse station, and additional exam rooms. (not complete)
- Residences at the Grove, Downers Grove



DOUG SCHOMER, LEED AP **ELECTRICAL SYSTEMS COORDINATOR**

With nearly 40 years of experience, Doug is a veteran of a diverse range of electrical design, management, and installation projects. He has direct knowledge of electrical construction methods and materials especially in the execution of lighting and power applications. His knowledge also extends to low voltage systems such as fire alarm and voice / data systems and infrastructure LAN and wireless networking. His working knowledge of local codes and AHJ expectations help expedite the permit process.

Doug has been directly involved in the electrical systems design, development and coordination of every project the firm has managed.

He brings to each project the ability to work well within a team structure and works hard to create good working relationships with all professionals associated with the work. His pragmatic approach has been successful in a broad range of educational, recreational, public, residential, financial and both light and heavy industrial projects.

Doug has been involved with all the firm's projects from the application of fire and communications systems, sustainable lighting to the installation of new technology systems for 100 year old buildings to new state-of-the-art facilities.

EDUCATION

Certificate of Completion, Electrical Apprenticeship, Waubensee Community College & IBEW
Continuing Education, Basic Programming, Waubensee Community College

CERTIFICATIONS

LEED Accredited Professional
Registered Energy Professional, Chicago Department of Buildings

PROFESSIONAL AFFILIATIONS

National Fire Protection Association
American Society of Heating, Refrigerating, and Air Conditioning Engineers

RELEVANT EXPERIENCE

- Clinton Community School District 15, Clinton Elementary School
- Galesburg Community Unit School District 205, Silas Willard Elementary School
- West Aurora School District 129, Greenman Elementary School
- Community Consolidated School District 181, Hinsdale Middle School
- West Aurora School District 129, Herget Middle School
- Marmion Academy, Field House
- East Aurora School District 131, Expansion and Stadium
- Lafayette School Corporation, Tecumseh Junior High School
- Lafayette School Corporation, Sunnyside Intermediate School
- Lafayette School Corporation, Jefferson High School
- West Aurora School District 129, Classroom Addition Program
- East Aurora School District 131, Freshman Center
- East Aurora School District 131 & West Aurora School District 129 Collaboration, Hope D. Wall School Addition
- Downers Grove School District 99, Additions
- East Aurora School District 131, Magnet Academy
- East Aurora School District 131, 21 Building Renovation Cycle
- Downers Grove School District 99, Renovations
- Westmont Community School District 201, Renovations and Fire Alarm Upgrades
- Argo Community High School District 217, Phased Modernization Program
- Coal City Community Unit School District 4, Elementary School Renovation



WAI-HO CHIANG, S.E., P.E.

PRINCIPAL STRUCTURAL ENGINEER

Wai Chiang, S.E. is currently a registered structural engineer in State of Illinois and a registered professional engineer in multiple states. Wai has accumulated extensive structural design background in municipal facilities, industrial warehouses, retail buildings, theaters, schools, condominiums, equipment supporting platforms, telecommunication towers, single family residences and mid to high-rise mixed-use buildings from 14 to 40 stories in height. He was involved from the conceptual development all the way to completion with detailed coordination and communication throughout the process.

EDUCATION

Master of Science in Civil Engineering,
University of Illinois at Chicago
Bachelor of Science in Civil Engineering,
University of Illinois at Chicago

CERTIFICATIONS

Registered Structural Engineer: Illinois
Registered Professional Engineer: Indiana, Iowa, Louisiana, New York, Missouri, Wisconsin

In addition to the design experience, Wai is also an experienced forensic engineer who had investigated hundreds of cases related to structural failures, building envelopes, fire / moisture damage, catastrophes, foundation movements, construction accidents, defects, design errors, construction induced vibrations and etc. He had served as an expert witness in trials and given presentations on various forensic engineering topics to the legal, insurance and engineering industries.

RELEVANT EXPERIENCE

- East Aurora School District 131, High School Expansion and Renovation
- Community Consolidated School District 181, Hinsdale Middle School
- Lafayette School Corporation, Jefferson High School
- Lafayette School Corporation, Sunnyside Intermediate School
- Lafayette School Corporation, Tecumseh Junior High School
- Galesburg Community Unit School District 205, Silas Willard Elementary School
- Illinois Mathematics and Science Academy, IN2 Steve and Jamie Chen Center for Innovation & Inquiry
- Chicago Public Schools, Kenwood and Center
- Chicago Public Schools, Manierre Chimney
- Chicago Public Schools, Alcott Chimney
- Wheaton College, North Harrison Hall
- City of Chicago, 41st Street Pedestrian Bridge
- McCormick Place, West Convention Center



DAVID ALLEN, PE, LEED AP

SENIOR MECHANICAL ENGINEER

David is responsible for the implementation of all mechanical engineering design and coordination from schematic design through the completion of construction documents and final installation. His responsibilities include the establishment and monitoring of project budgets and schedules; value engineering; coordination of project trades; specification of project equipment and materials, as well as, preparation of specification documents.

David designs to reduce energy consumption in every facility, not just those that are pursuing LEED Certification through his design process and calculation. He has lead the mechanical team on several LEED projects where advanced energy saving strategies are implemented to meet and exceed thresholds.

His experience in energy efficient system include AHU with Variable Air Volume control boxes with reheat coils, high-efficiency Constant Volume AHU, and In-unit Geothermal Heat Pumps.

Besides his industry expertise, David brings to each project the ability to work well within a team structure and adept at creating good working relationships with all professionals associated with the project.

EDUCATION

Bachelor of Science in Mechanical Engineering, Southern Illinois University
Associate Degree in Science, Joliet Junior College

CERTIFICATIONS

Registered Professional Engineer: Indiana, Illinois, Iowa, Missouri, Michigan
Certified to use Carrier Energy Simulation Software for LEED Projects
LEED Accredited Professional

PROFESSIONAL AFFILIATIONS

National Fire Protection Association
American Society of Heating, Refrigerating, and Air Conditioning Engineers

RELEVANT EXPERIENCE

- Galesburg Community Unit School District 205, Silas Willard Elementary School
- Clinton Community School District 15, Clinton Elementary School
- West Aurora School District 129, Greenman Elementary School
- Byron School District 226, Mary Morgan Elementary School
- Community Consolidated School District 181, Hinsdale Middle School
- West Aurora School District 129, Herget Middle School
- Marmion Academy, Field House
- East Aurora School District 131, Expansion and Stadium
- Lafayette School Corporation, Tecumseh Junior High School
- Lafayette School Corporation, Sunnyside Intermediate School
- Lafayette School Corporation, Jefferson High School
- Aurora University, John C. Dunham STEM Partnership School
- East Aurora School District 131, Classroom Addition Program
- East Aurora School District 131, Freshman Center
- St. John the Baptist Church, Educational Wing
- Illinois Mathematics and Science Academy, IN2 Steve and Jamie Chen Center for Innovation & Inquiry
- East Aurora School District 131, Benavides Kindergarten Center
- Chicago Public Schools, Infrastructure Projects
- Coal City Community Unit School District 4, Elementary School Renovation
- Coal City Community Unit School District 4, Intermediate School Renovation



ITTNER

CORDOGAN CLARK GROUP

611 N. Tenth Street,
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St. Louis, Missouri 63101
314.421.3542

333 Salem Place, Suite 110
Fairview Heights, Illinois 62208
618.624.2080

Chicago, Illinois
Aurora, Illinois
Lafayette, Indiana

www.ittnerarchitects.com



June 3, 2021

Ms. Lori Shook, AUID
Campus Planning
Truman State University
100 E. Normal, MC100
Kirksville, Missouri 63501

RE: Design Services Fee Proposal
Greenwood Interprofessional Autism Center

Dear Lori:

Thank you for the potential opportunity to continue our collaborative working relationship with Truman State University. Ittner has been asked to provide this proposal for professional design services necessary to renovate the existing Greenwood School into an Interprofessional Autism Center in accordance with the University's program and vision.

Scope of Basic Services:

Ittner will provide the project management, architectural and interior design services. Cordogan Clark Associates / Ittner can also provide in-house structural, fire protection, plumbing, mechanical, and electrical engineering services, or we can work with University designated engineers as we have on past projects. Anderson Engineering would provide civil engineering design services for any remaining sitework required. Consultants customarily providing structural and MEPFP engineering services to TSU have been:

- | | |
|---|----------------------|
| <u>Civil and Structural Engineer</u> | Anderson Engineering |
| <u>Fire Protection, Plumbing,
Mechanical, and Electrical Engineer</u> | McClure Engineering |

Scope of Supplemental Services:

Ittner may also perform 3D laser scanning (FARO) of the interior and exterior existing structure to provide highly accurate measured drawings of the visible existing conditions.

Owner-Retained Consultants:

The University will retain the environmental, land surveyor, geotechnical, special inspections and testing, and mechanical systems commissioning consulting services as may be required.

Optimizing human performance
and experience through
informed design.

Wm. D. Ittner, Inc.
411 E. Main Street, Suite 200
Kirksville, Missouri 63501
314.421.5549

2050 Helen Place, Suite 110
Cameron Heights, Illinois 62204
618.354.2080

www.ittnerandclark.com



Project Budget:

The project budget of \$4,600,000 breaks-down approximately as follows:

Hard Costs:

Construction Budget	\$4,000,000
5% Construction Contingency	\$200,000

Total Estimated Cost of the Work \$4,200,000

Soft Costs:

Measured Drawings of Existing Facility	\$15,000
Owner-Retained Consultants & Reimbursables	\$44,800 Allowance
FFE / Technology	Budgeted Separately

Total Estimated Design Fees \$340,200 (see Compensation below)

Project Schedule:

Programming	June – July 2021
Schematic & Design Development	August – October 2021
Construction Documents	November 2021 – January 2022
Bidding & Contract Negotiation	February – April 2022 BOG Mtg
Construction Commences	May 2022

Compensation:

In accordance with the University of Missouri Architectural and Engineering Basic Services Fee Estimating Guidelines, compensation for Basic Services on a Type III (Average Complexity), Renovation project with a budget of \$4.2M, shall be a fixed lump sum dollar amount of \$340,200 (8.1% of the estimated Cost of the Work), plus reimbursement of out-of-pocket expenses.

We are pleased that Truman State University may ask us to continue the excellent working relationship we have developed since 2010. Following your review of the contents of this letter, please be sure to let me know if you have questions or need additional supporting information.

Sincerely,
Wm. B. Ittner, Inc.

Todd D. Powers, AIA
Principal | Executive Vice President



May 21, 2021

Lori Shook
Campus Planning Office, McClain Hall
Truman State University
100 East Normal
Kirksville, Missouri 63501

RE: Statement of Qualifications – Architectural and Engineering Services – Greenwood Interprofessional Autism Center

Dear Lori:

Our team offers you the best expertise and resources available. We recognize that your program will be unique and requires seasoned experience that you can rely upon.

Ittner Architects is experienced in designing for autism patients. Through our own research of comparable facilities, we have learned of the design shortcomings in other facilities and the difficulty those place on your daily program. These 'lessons learned' will be part of our programming dialogue.

With Ittner you will get an experienced team in working with Truman State University to repair and upgrade the University's buildings across the campus and is also experienced in designing facilities for autism patients. You will also get a team of professionals who you know and will deliver.

Perfectly aligned to meet today's needs of Higher Education: At a time when many colleges are significantly reducing their staffs and budgets, we have strategically decided to increase our resources to provide our Higher Education clients with the services they need. Drawing from our staff of over 100 professionals consisting of architects, engineers, and interior designers in-house is how we plan to accomplish the aggressive design schedule required for the Greenwood Interprofessional Autism Center.

Our firm has been privileged to serve Truman State University, assisting to further the goals and vision of the Board since 2010. Our past project performance and detailed knowledge has given us great insights and appreciation for your campus, and we are committed to continue to serve the University. We have extensive experience on your campus, having completed renovation work on more than ten buildings since 2010, and look forward to continuing our relationship with Truman State.

We look forward to introducing our team and discussing the resources that we can offer.

Sincerely,
Wm. B. Ittner, Inc.

Todd Powers
Executive Vice President

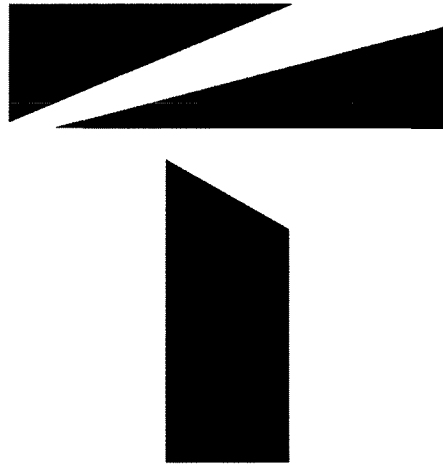
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Aurora, Illinois
Chicago, Illinois
Lafayette, Indiana

www.ittnerarchitects.com



cc

TRUMAN
STATE UNIVERSITY

**OPERATING BUDGETS
FOR
FISCAL YEAR 2022**

FY2022 BUDGET DOCUMENTS

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FISCAL YEAR 2022 EDUCATION AND GENERAL BUDGET NARRATIVE

Executive Summary

The Education and General (E&G) Budget is the operating budget which supports the primary functions of the University including instruction, research, public service, and the various support areas. It is funded by state appropriations, student fees, and other miscellaneous sources. FY2022 state appropriation for higher education recommended by the Governor restored core funding to FY2020 levels. The General Assembly increased this core funding by 3.7%, but this may be restricted or withheld by the Governor. Tuition and fee income for FY2022 is projected based on lower enrollment and an average increase of 4.9 percent in tuition rates. The proposed E&G budget for FY2022 is approximately \$900,000 lower than FY2021 primarily due to reduced net tuition revenue.

General Budget Priorities

The FY2022 budget was developed using the following guiding principles:

1. Protect core instructional/academic functions as much as possible.
2. Sustain key student support functions.
3. Reduce administrative costs whenever possible.
4. Target funds to improve recruitment and retention of students.
5. Review every vacant position to justify continuation, reconfiguration or elimination.
6. Allocations within broad areas – instruction, student services, advancement, athletics, and administrative support – are based on priorities set within those functional areas.

Revenue Assumptions

General Revenue

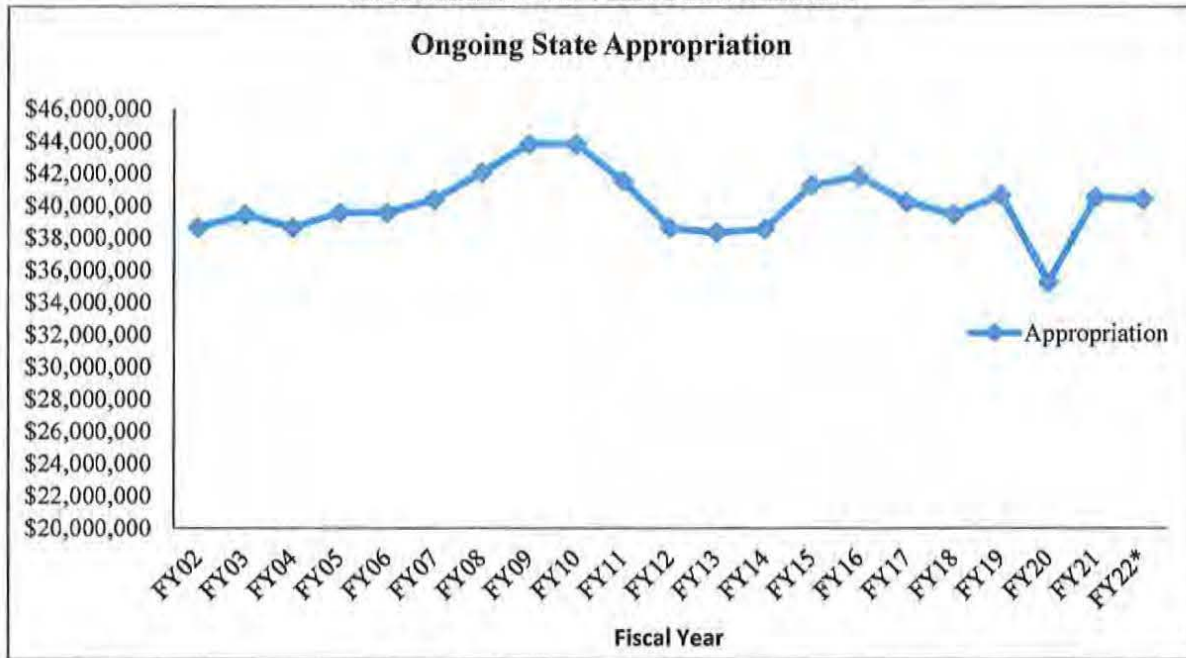
The base general revenue appropriation for Truman from the State of Missouri and approved by the General Assembly included a 3.7% increase from the original core funding in FY2021. However, the budget has been developed using the Governors recommendation of \$41,660,332 for FY2022. Historically, the Governor withholds at least three percent of these funds as a contingency. For Fiscal Year 2022 this requires a reserve of \$1,249,810 for the standard withholding. Table 1 provides a snapshot of total state revenue trends for FY2002 through FY2022 and reflects the actual funds received after all state withholding actions,

including those beyond the 3% level. A comparison of initial appropriations and state funds received after withholding for FY07-FY22 is found on Table 2.

Enrollment Fees and Other Income

The Fall 2021 enrollment is projected for budget purposes with an overall 8.8% decline in full-time equivalent students. This projected decline is based upon larger graduating classes being replaced with smaller entering classes over the past three years. Spring 2021 enrollment is projected at the historical average of 93 percent of the fall semester total. Tuition and required fees for 2021-2022 increased for Missouri residents as well as for non-resident undergraduate students, and graduate students. The operating budget is based on this tuition increase which averages 4.9%. Sources of income in addition to enrollment fees include special fees, fines, charges for services, and interest income. Due to low interest rates on invested funds, the interest income available in FY2022 is projected to be slightly lower than FY2021.

**Table 1
GENERAL REVENUE TRENDS**



Ongoing State Appropriations Actually Received

Fiscal Year	Appropriation	% Change
FY02	\$38,640,023	-12.2%
FY03	\$39,427,733	2.0%
FY04	\$38,619,423	-2.1%
FY05	\$39,545,109	2.4%
FY06	\$39,545,109	0.0%
FY07	\$40,346,396	2.0%
FY08	\$42,040,945	4.2%
FY09	\$43,806,665	4.2%
FY10	\$43,806,665	0.0%
FY11	\$41,526,613	-5.2%
FY12	\$38,619,750	-7.0%
FY13	\$38,325,596	-0.8%
FY14	\$38,542,604	0.6%
FY15	\$41,262,248	7.1%
FY16	\$41,816,820	1.3%
FY17	\$40,226,391	-3.8%
FY18	\$39,450,989	-1.9%
FY19	\$39,440,512	0.0%
FY20	\$35,262,199	-10.6%
FY21	\$40,521,765	15.0%
FY22*	\$40,410,522	-0.3%

*Projected

Note: This table excludes funds appropriated but withheld and one-time funds.

For FY10, one-time federal funds of \$756,339 are excluded.

For FY17, a one-time Autism Clinic fund excluded, and reflects extra midyear withholding.

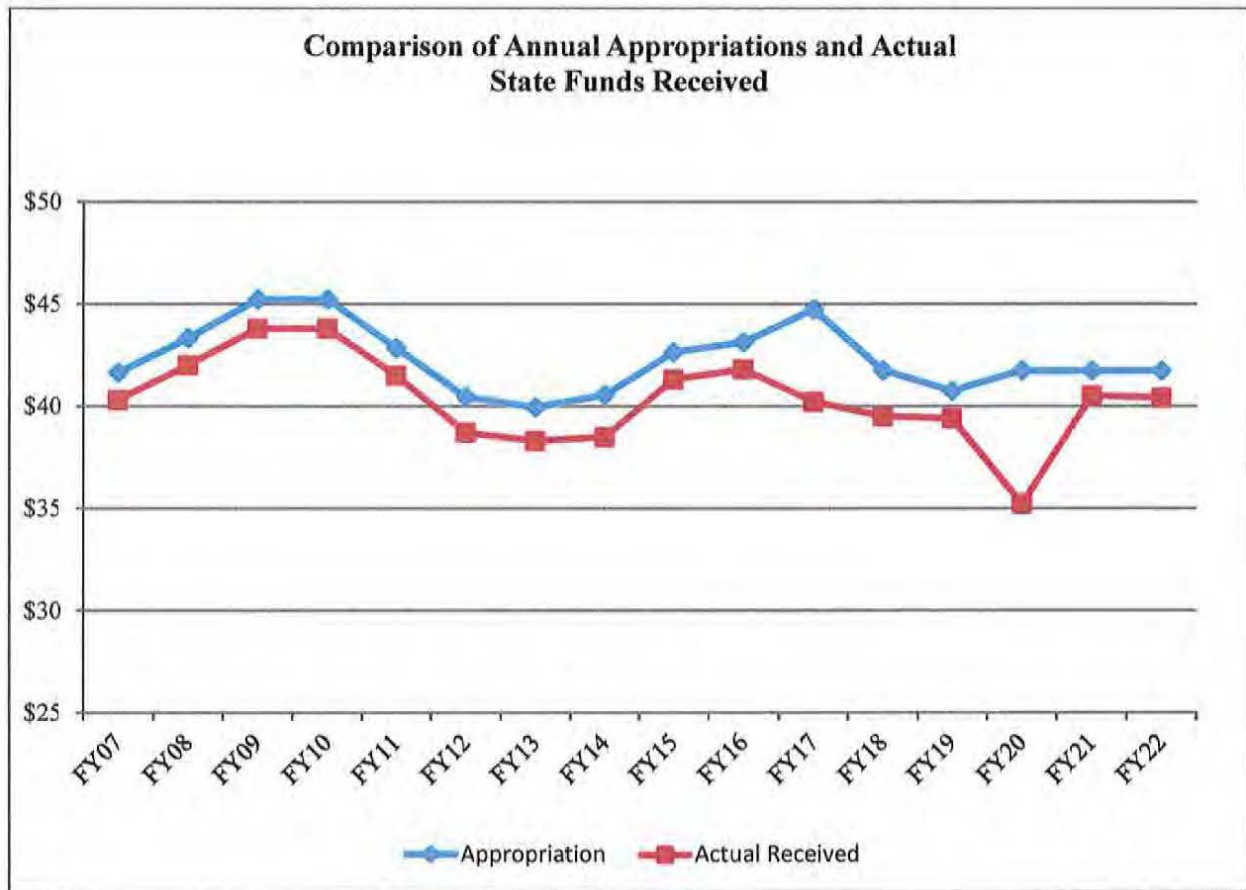
For FY18, an additional withholding was imposed by the Governor.

For FY20, the 3% standard withholding was increased for April-June.

For FY21, restrictions were removed mid-year, except the standard 3% for state funds.

For FY22, the traditional 3% withholding is projected.

Table 2



	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Appropriation	41.6	43.3	45.2	45.2	42.8	40.4	39.9	40.5	42.6	43.1	44.7	41.7	40.7	41.7	41.7	41.7
Actual Received	40.3	42.0	43.8	43.8	41.5	38.7	38.3	38.5	41.3	41.8	40.2	39.5	39.4	35.2	40.5	40.4

FY10 excludes one-time federal fund designated for Caring for Missourians.
 FY17 excludes one-time Autism Clinic funds and reflects extra withholding.
 FY20 projected based on the appropriation minus standard withholding as of June 1.
 FY21 projected based on actual FY20 appropriation minus standard 3% withholding.
 FY22 projected based on Governor's recommended appropriation minus standard 3% withholding.

Note: FY2021 budget was based on a net of \$35.2 million as projected in June 2020. Funds were released during the fiscal year but most was designated for maintenance and repair projects. In addition, there was no 3% restriction from the portion of funding provided via federal funds. Thus, the overall withhold was 2.73%.

Planned Expenditures

General

In order to balance the FY2022 Education and General budget, planned expenditures were reduced by approximately \$900,000, from \$85.5 million to \$84.6 million. Included in the budget are funds to cover the increase in the required MOSERS retirement system contribution which impacted fringe benefit costs. The contribution rate for FY2022 increased by 2.8% to 23.51%. Approximately 82% of full-time employees are covered by MOSERS. Table 3 outlines expenditure trends by Personal Service (salaries and benefits), Equipment/Operations, and Total for the last 10 years.

Personal Services

A major portion of the operating budget is utilized for salaries and fringe benefits. For FY2022, Truman is budgeting \$52.0 million in this category, or 61.5% of the total Education and General budget. This includes funds for faculty and staff salaries, student employment, and fringe benefits such as retirement, medical insurance, and social security. The breakdown for Personal Services is as follows.

Salaries	\$34,275,410
Fringe Benefits	\$14,141,222
Student Employment	\$ 3,586,549
Total	\$52,003,181

The FY2022 budget eliminates several positions through attrition or retirements and others were reconfigured to meet current needs. Positions eliminated include faculty, academic support, management, office staff, and physical plant staff.

Operations and Equipment

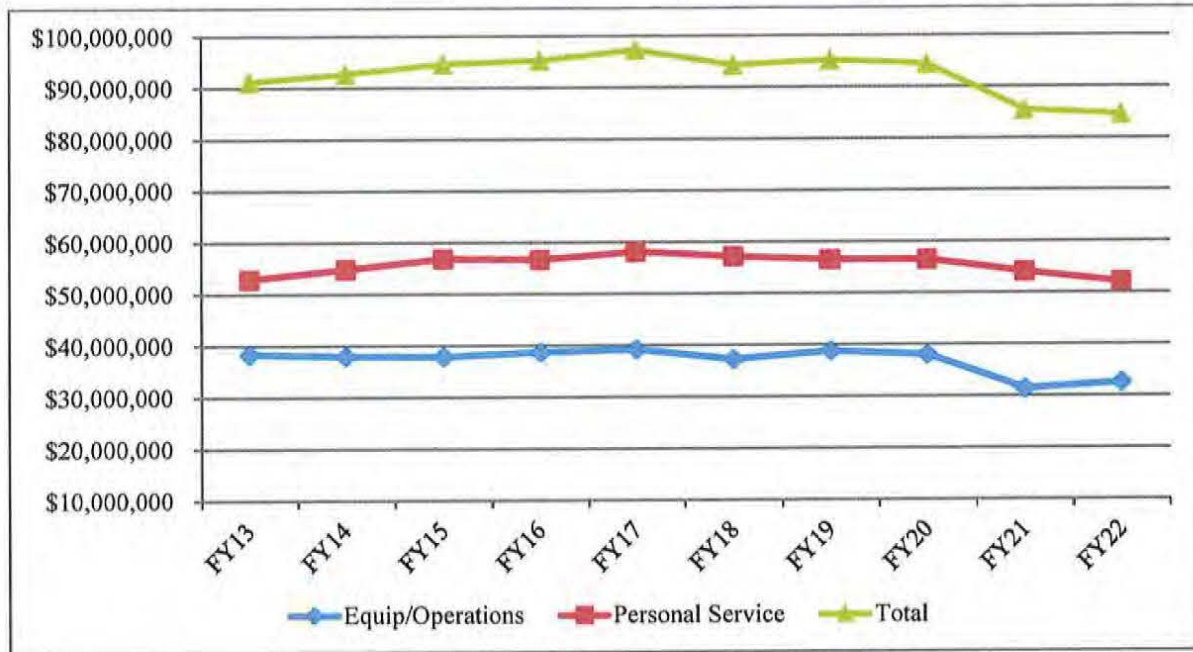
The following provides a brief summary of operations and equipment trends by major segments of the campus.

1. Academic Affairs. Operations funds have been allocated to meet needs in instruction, research and public service areas. A total of over \$4.6 million dollars in operations and equipment is budgeted in core areas including the academic departments. Table 4 outlines academic and research equipment budgets for FY2009-FY2022 and shows the asset renewal rate for these areas. Research funding totals \$434,230 for FY2022, with most of the funds in the operations and equipment categories.
2. Student Services. Operating and equipment budgets in the Student Services category have been allocated to meet priorities in various areas. The offices and functions in this category within the Education and General budget include Admission, Athletics, Counseling, Financial Aid, Health Clinic, International Students, Testing Services, and Registrar. Just over \$4.1 million is budgeted for equipment and operations in the student services category. This includes the funds generated by the student athletic fee. Additional Student Services areas including Residential Living, the Student Union, and Recreation Center are funded in the Auxiliary Budget and are not included here.
3. Computing and Technology. The FY2022 operating budget includes significant allocations for computing and technology. A total of \$3.35 million is budgeted for technology services which include staff, operations, equipment and maintenance of existing systems and networks with over 2,000 laptop and desktop workstations on campus, and a network with 8,800 ports. Continued technology investment is necessary to remain competitive. For 2021-2022, technology areas are budgeted at 4.0 percent of the institutional total.
4. Maintenance and Repair Fund. In the mid 1990's the General Assembly provided designated appropriations from General Revenue to handle campus maintenance and repair. These funds were added to the base appropriation for each campus with the intention to meet needs such as renovations, roof replacements and upgrades to heating and air conditioning systems. Truman consistently maintained this fund through various funding cycles in order to meet renovation needs on campus. For FY2021 it was necessary to significantly reduce this budget. In FY2022, a modest

increase is budgeted in this category to begin to rebuild the budget. Table 5 outlines trends in the Maintenance & Repair budget for FY2012-FY2022.

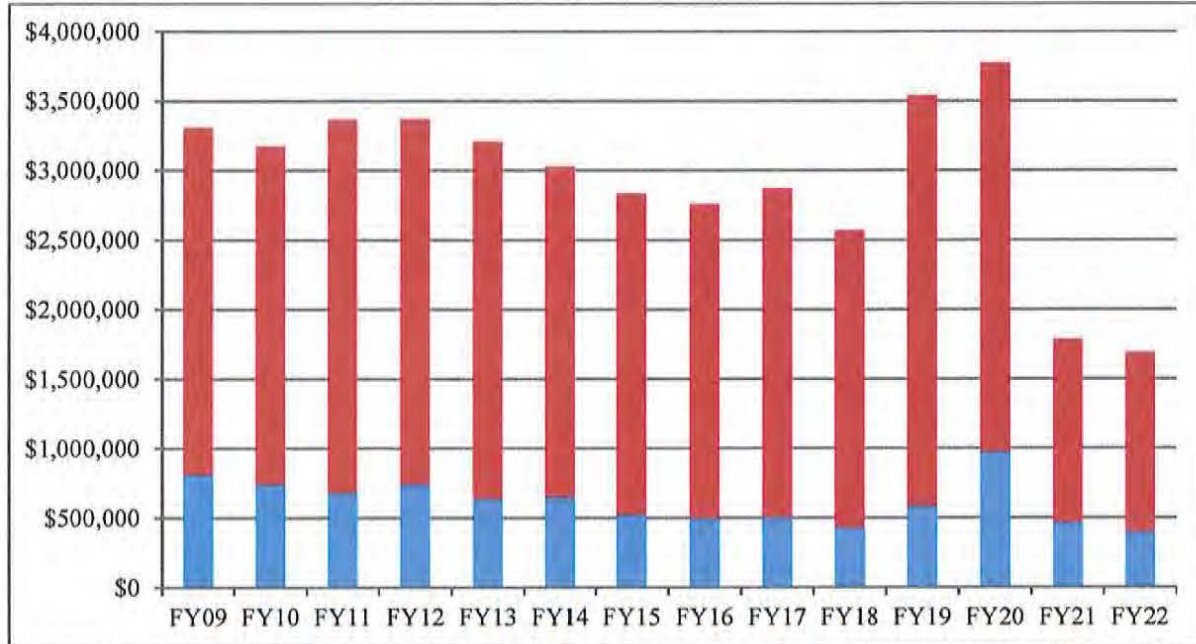
5. Utilities. Due to increases in utility costs and increased demand, utility budgets have historically increased each year. However, as a result of continued energy efficiency efforts and space management, utility costs are projected to be stable. Total funds budgeted for utilities, including operation of the central steam plant, are \$2.5 million. The Auxiliary Budget includes additional funds to cover utilities in those facilities.
6. Institutional Support. This area includes many administrative functions such as Alumni/Advancement, Business Office, President's Office, Public Relations, and other support areas. The combined operations and equipment total for this category is nearly \$1.2 million, which includes funds transferred from the Foundation to support advancement and fundraising efforts.
7. Scholarships. For FY2022, funds for scholarships have been reduced to cover projected expenditures for institutionally funded academic and athletic grants.
8. Student Employment. Student employment budgets are targeted to assist students and supplement staff in multiple areas. Funds allocated for student employment in the Education and General budget total over \$3.5 million.

Table 3
Education and General Budget by Category
FY2013 – FY2022



	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
TOTAL	91,213,610	92,770,780	94,658,000	95,302,000	97,317,725	94,368,295	95,243,322	94,468,218	85,486,917	84,589,391
Personal Service	52,886,984	54,834,643	56,866,257	56,643,753	58,132,124	57,129,494	56,461,886	56,480,702	54,076,690	52,003,181
Equipment/ Operations	38,326,626	37,936,137	37,791,743	38,658,247	39,185,601	37,238,801	38,781,436	37,987,516	31,410,227	32,586,210

**Table 4
Academic & Research Equipment Budgets**

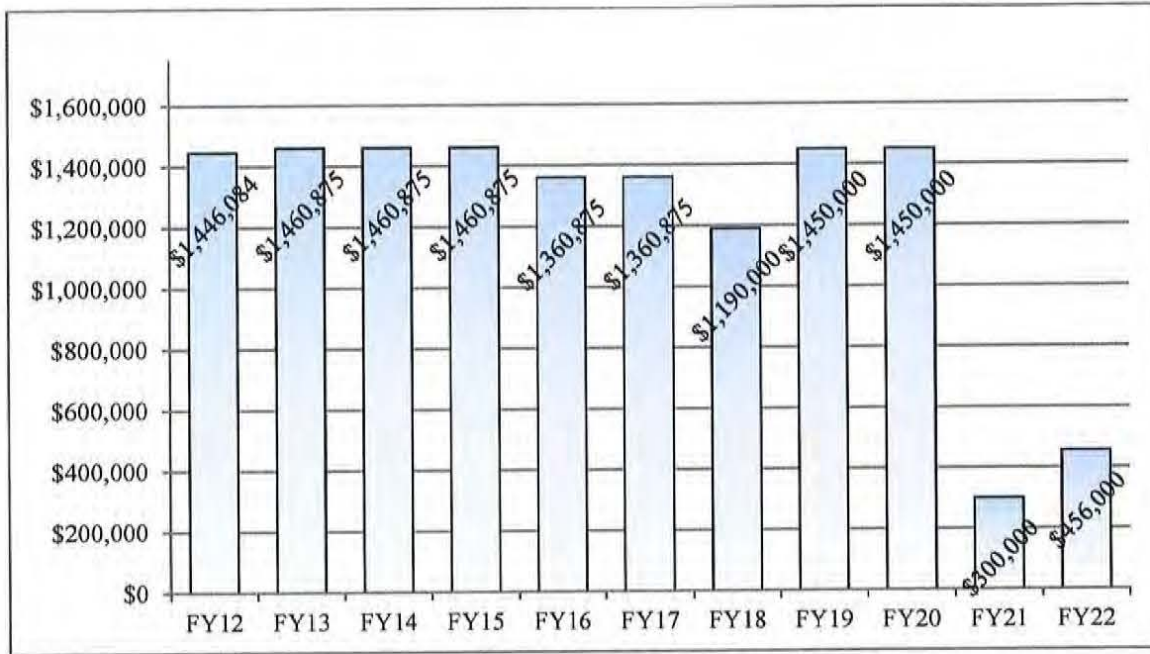


(000's omitted)

	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Equipment Budget	2,491	2,423	2,682	2,622	2,568	2,378	2,305	2,255	2,360	2,138	2,949	2,798	1,315	1,289
Actual \$ Available	814	744	679	744	640	649	525	498	504	429	585	973	468	399

Note: Equipment budgets include significant amounts designated to cover the 3% withholding in state funds and contingency funds. The plan is to focus these funds on academic purchases should they be released during the fiscal year. This chart shows the portion of annual equipment budgets actually available for academic and research purchases. It should be noted that changes in definitions or the threshold price for equipment have also reduced this budget significantly in recent years.

**Table 5
Maintenance & Repair Budget**



	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Operating M&R	1,446,084	1,460,875	1,460,875	1,460,875	1,360,875	1,360,875	1,190,000	1,450,000	1,450,000	300,000	456,000

FY2022 EDUCATION AND GENERAL REVENUE BY CATEGORY

The page that follows provides a summary of projected revenue for FY2022 in several major categories. General Revenue, or state funds, provides 49.3% of the proposed budget.

Board policy calls for net tuition income not to exceed a target of 35 percent of the total budget. This policy has specific guidelines regarding the calculation which allow for the omission of designated or restricted fees. The policy also compensates for budgeted student aid. Page 13 of this section provides the detail for the calculation to determine adherence to the policy for FY2022. The portion of the adjusted budget supported by student tuition is 27.9% and, therefore, is within the policy.

Table 6 illustrates budgeted sources of funds for FY2022. Trends in recent years include reductions in state funding, increases in student fees, and more revenues from other miscellaneous sources. As a result, state support now accounts for approximately 49% of budgeted Education and General revenues.

**EDUCATION AND GENERAL
FY2022 REVENUE BY CATEGORY**

General Revenue \$41,660,332

This represents the entire amount. A contingency budget of \$1,249,810 has been established for the traditional 3% standard withholding by the Governor. In recent years only a small portion of the 3% withholding has been released, and no funds are expected to be released in FY2022.

Student Tuition and Enrollment Fees \$40,648,000

FY2022 enrollment income for budget purposes is based upon an 8.8% decrease in FTE enrollment. Missouri students are assumed to make up 69% of the total enrollment; graduate enrollment is expected to be stable; and summer enrollment is projected at the 2021 summer level. This category also includes fees for off-campus courses, the athletic fee, the student activity fee, study abroad programs, and other special course fees.

Other Local Income and Transfers \$ 2,281,059

This includes various revenue sources: investments, athletic gate receipts, sales and services of educational activities (such as summer camps), rollover from FY2021, indirect costs from grants and other miscellaneous sources. Transfers from Auxiliary sources and the Foundation are also included here.

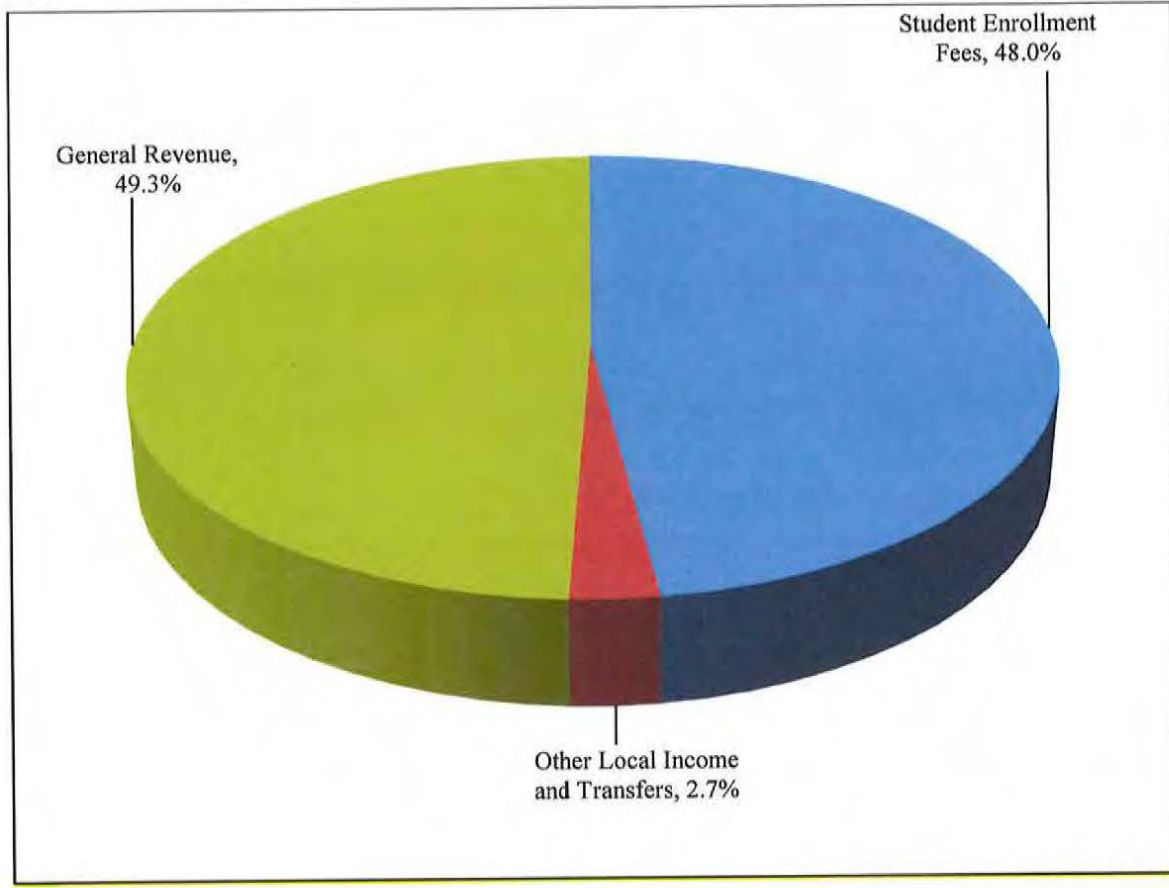
GRAND TOTAL ALL SOURCES \$84,589,391

SEGREGATION OF ON-CAMPUS FEE INCOME FOR FY2022 IS AS FOLLOWS:

	Total Fee Income	Undesignated & Unrestricted
Enrollment Fees		40,478,000
Less Restricted/Designated		
Student Union	-893,000	
Recreation Center	-833,000	
Orientation Week Fee	-275,000	
Joseph Baldwin Academy	-170,000	
Student Health Center Fee	-276,000	
Student Activity Fee	-322,000	
Athletic Fee	-432,000	
Technology Fee	-132,000	
Student Sustainability Fee	-37,000	
Classroom Technology Fee	-775,000	
Total designated/restricted funds	-4,145,000	
		<hr/>
Total unrestricted funds		36,333,000
The percentage calculation is shown as follows:		
1. Undesignated and unrestricted fees (above)		36,333,000
2. Less Academic Scholarships, Experienceships and Athletic Grants in Aid		-17,693,000
NET UNRESTRICTED TUITION & FEES		18,640,000
		<hr/>
1. Total Education and General Budget		84,589,391
2. Less Academic Scholarships, Experienceships and Athletic Grants in Aid		-17,693,000
ADJUSTED E&G TOTAL		66,793,917
		<hr/>
NET UNRESTRICTED TUITION AS A PERCENTAGE OF ADJUSTED E&G		27.9%

NOTE: Includes projected on-campus student fee income and excludes off-campus courses and study abroad program fees.

Table 6
FY2022 BUDGETED E&G REVENUE



FY2022 PLANNED E&G EXPENDITURES BY CATEGORY

The Missouri Coordinating Board for Higher Education and Office of Administration have developed a budget reporting structure which follows federal financial reporting standards for higher education. The broad budget categories and totals for FY2022 are as follows:

Instruction

\$36,413,967

This includes all expenditures such as faculty salaries, operating funds and equipment which support instructional activities.

Research

\$ 434,230

Activity organized to produce research outcomes is included in this category. Internal research grants, research equipment, and undergraduate research stipends are in this budget.

Public Service

\$ 52,159

Non-instructional services beneficial to external groups are included in public services. Matching funds for the Upward Bound program are budgeted here.

Academic Support

\$ 4,634,549

The Library and academic administration are in this category. Expenses for operation of the library represent over one-half of this budget.

Student Services

\$ 9,516,505

This includes areas such as student services administration, counseling services, admissions and records, intercollegiate athletics, health services, and testing services.

Institutional Support

\$ 7,000,013

Support areas including fiscal operations, alumni and public relations, and general administration are in this category.

Physical Plant

\$ 8,358,968

General physical plant operations, including maintenance, grounds and custodial, and public safety are in this category. Funds for fuel and utilities are also included here.

Maintenance and Repairs

\$ 456,000

Funds designated for campus building repairs and preventive maintenance are in this category.

Student Aid

\$ 17,693,000

Student scholarships, experienceships and athletic aid are included here.

Transfers

\$ 30,000

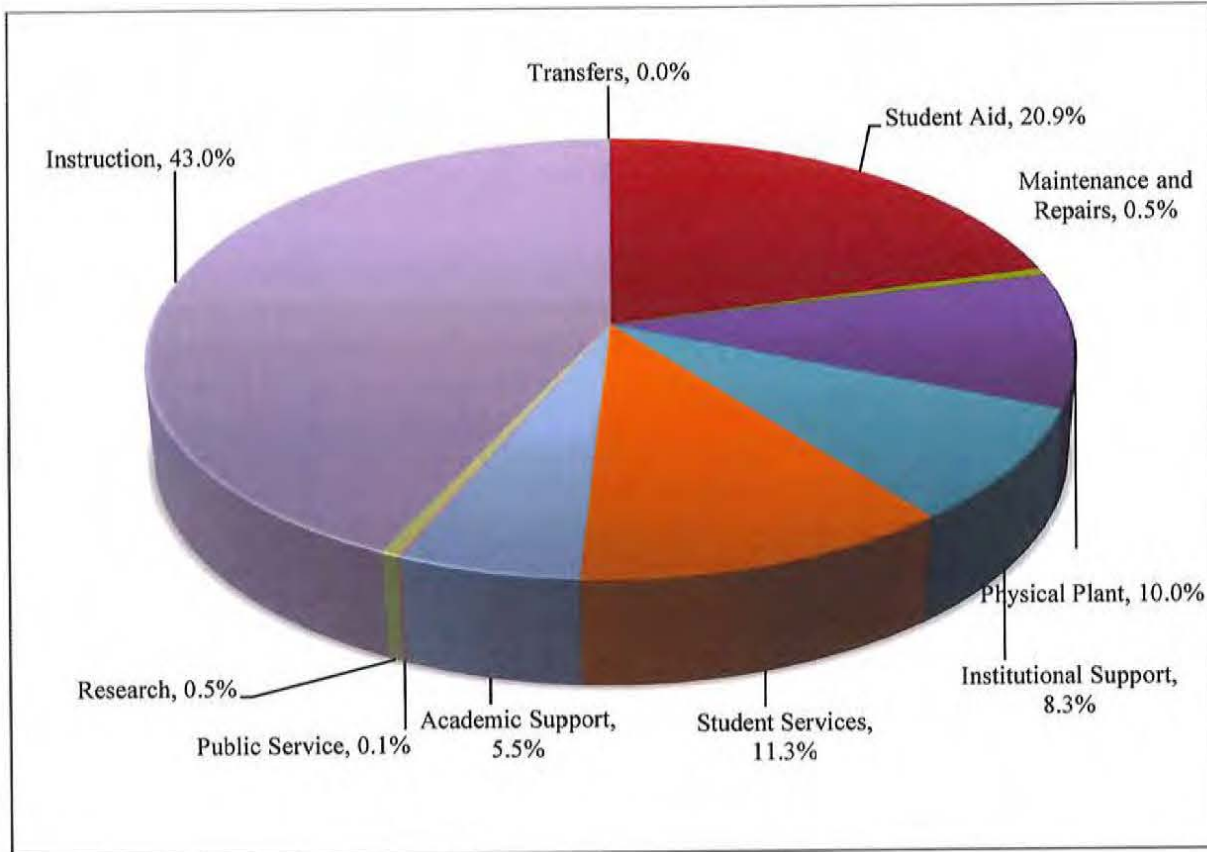
Mandatory transfers for federal aid programs (Perkins and SEOG) comprise this budget.

TOTAL

\$84,589,391

Note: Several significant changes in categories have been made to match the Uniform Financial Reporting Manual developed by the Missouri Department of Higher Education as well as the most recent National Association of College and University Business Officers guidance regarding classification of various functional areas.

Table 7
FY2022 PLANNED E&G EXPENDITURES



FY2022 EDUCATION AND GENERAL EXPENDITURES BY CATEGORY

	Personal Service	Equipment	Operations	Total
Instruction	31,763,875	1,036,254	3,613,838	36,413,967
Research	84,000	100,000	250,230	434,230
Public Service	24,972	0	27,187	52,159
SUBTOTAL	31,872,847	1,136,254	3,891,255	36,900,356
Academic Support	3,065,213	0	1,569,336	4,634,549
Student Services	5,388,317	0	4,128,188	9,516,505
Institutional Support	5,777,011	7,500	1,215,502	7,000,013
Physical Plant	3,849,793	145,000	4,370,175	8,358,968
Maintenance & Repairs	0	0	456,000	456,000
Student Aid	2,050,000	0	15,643,000	17,693,000
Transfers	0	0	30,000	30,000
TOTALS	52,003,181	1,288,754	31,297,456	84,589,391

Note: Categories match the Uniform Financial Reporting Manual developed by the Missouri Department of Higher Education as well as the most recent National Association of College and University Business Officers guidance regarding classification of various functional areas.

**COMPARISON OF EDUCATION AND GENERAL BUDGET BY CATEGORY
FY2015 – FY2022**

	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personal Services	56,866,257	56,643,753	58,132,124	57,129,494	56,461,882	56,480,702	54,076,690	52,003,181
Equipment	2,635,965	2,570,303	2,659,869	2,282,569	2,949,354	3,153,736	1,315,217	1,288,754
Operations	35,155,788	36,087,944	36,525,732	34,956,232	35,832,086	34,833,780	30,095,010	31,297,456
TOTAL	94,658,000	95,302,000	97,317,725	94,368,295	95,243,322	94,468,218	85,486,917	84,589,391

Notes: Equipment category includes funds to cover 3% state withholding and other major contingency accounts. Due to reclassification of equipment under GASB year-to-year comparisons may not be valid.

FISCAL YEAR 2022 AUXILIARY BUDGET NARRATIVE

Executive Summary

Revenue from combined auxiliary operations is projected to decrease in FY2022. This estimate is based on the number housed in the residence halls as well as budgets which are tied to student enrollment such as the Student Union and Recreation Center. Occupancy levels in the residence halls are budgeted based on a decrease from the actual number this past academic year. The rates charged to students for residence halls including room and board were increased by an average of 2.5% for the 2021-22 academic year, and the Student Union fee was increased by \$10 per FTE student per semester.

Several changes in operating and equipment budgets have been recommended for 2021-2022. Buy-outs have been made available to a larger number of students who desired a single room. The major changes in the Auxiliary Budget for FY2022 include allocating funds to cover projected food costs, building insurance, as well as MOSERS contributions. Savings realized with the refinancing of bonds in May 2020 were reflected in the operating budgets for FY2021, and for FY2022 annual debt service increased to previous levels. Overall the Auxiliary Budget for FY22 is \$2.1 million below last year.

General Budget Priorities

This budget was prepared to meet priorities such as providing services to students, and activities which will provide more efficient operations. Asset renewal is also important in the auxiliary area, particularly in the residence halls and Student Union Building. The budget for auxiliary operations must meet bond payment requirements.

Revenue Assumptions

1. **Residence Halls.** Room and board rates were raised by an average of 2.5% for FY2022. A student living in a typical two-person room will pay \$9,313 for the 2021-2022 academic year. Based upon the projected occupancy rate for the fall semester and 93 percent returning for the spring semester and a return to typical summer income, revenue from residence halls and apartments is projected at \$15,205,000.

Other income includes off-campus student meal plans, rentals, and interest income.

2. Student Union. The Student Union is primarily funded by a transfer from enrollment income to this budget at a rate of \$110 per full-time equivalent student per semester. This fee was established to build, maintain, and cover debt service for the Student Union. The Student Activity Fee helps fund the Center for Student Involvement, which is housed in the Student Union. Additional income sources include room rentals, bookstore, and food service commission. Total revenue for the Student Union Building for FY2022 is projected at \$944,000.
3. Recreation Center. Major expenses for the Recreation Center include personnel, operations and debt service. A designated fee of \$111 per semester per full-time equivalent student is included in enrollment fees. Debt on the Recreation Center has been retired so funds are being budgeted to help finance future renovations. Total revenue for FY2022 is projected at \$845,000 for the Recreation Center.
4. Service Departments. Due to reduced volume, revenue from the auxiliary service department (Printing Services) is projected at \$250,000 for FY2022.

Planned Expenditures

A significant portion of the Auxiliary Budget is utilized to operate the residence halls. Staff includes the Residential Living Office, hall directors, housekeepers, and physical plant employees assigned to these non-academic areas. Table 8 outlines Auxiliary Budget equipment trends for FY2002-FY2022 and illustrates the emphasis on asset renewal in these areas.

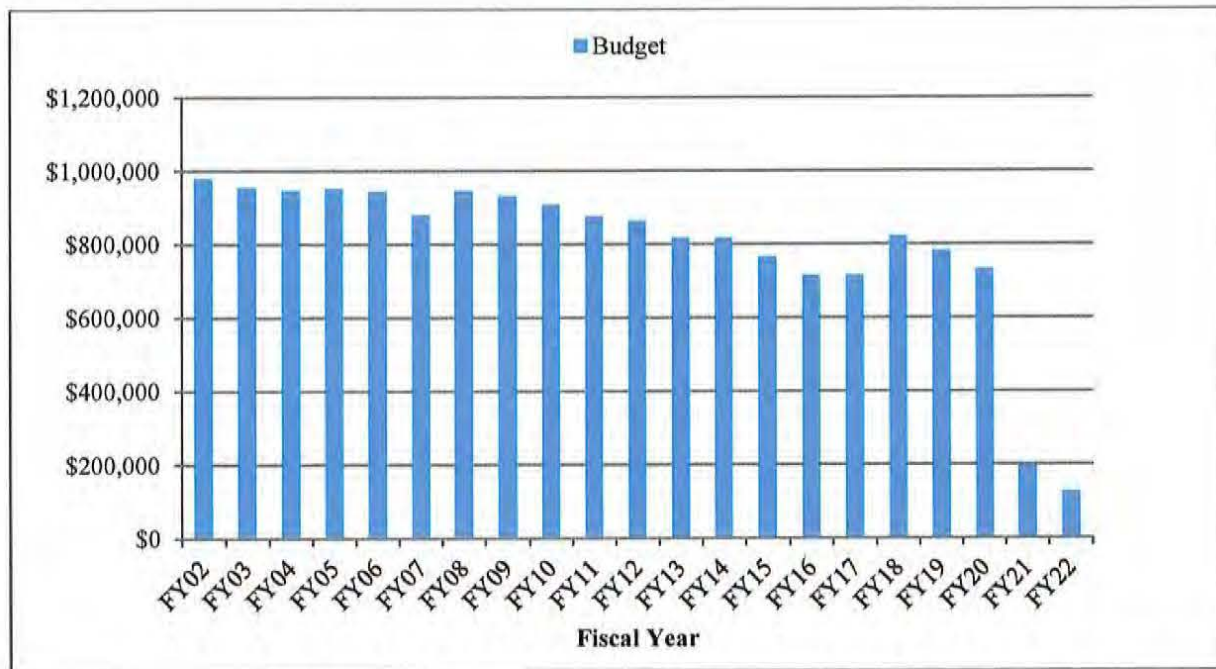
Operating funds for Residential Living include utilities, repairs and renovations, and food service contracts. Funds are included for furniture replacements, food service equipment, and general repairs to the facilities. Food service costs are budgeted to cover projected costs as agreed to in the food service contract, which is the largest single component of this budget. Utility costs are projected to remain stable in 2021-2022 from the current year actual expenditures and the budget reflects this. A major portion of the Residential Living operating budget is set aside for bond repayments.

On a smaller scale, the Student Union Building budget also covers personnel, operating costs such as utilities, and funds for replacement and repair of the equipment. Funds are also included to cover general maintenance of this building.

The Recreation Center budget is continued at a level below the previous year since student enrollment has decreased. Utility costs are a major component in the operating budget for this area, and the student employment costs are also included to help staff the facility. An equipment budget is also provided to replace and update items as needed.

Due to fewer students housed on campus and the decline in enrollment, each unit in the Auxiliary System has reduced planned expenditures for FY2022. The total FY2022 Auxiliary budget is down \$2.1 million from FY2021. A carry forward of funds from FY2021 is still necessary to balance the budget for FY2022.

Table 8
Auxiliary Equipment Budget Trends
FY02-FY22



<u>Fiscal Year</u>	<u>Equipment Budget</u>	<u>% change</u>
FY02	\$ 978,464	-14.7%
FY03	\$ 954,166	-2.5%
FY04	\$ 945,906	-0.9%
FY05	\$ 950,796	0.5%
FY06	\$ 942,796	-0.8%
FY07	\$ 878,780	-6.8%
FY08	\$ 944,488	7.4%
FY09	\$ 930,488	-1.5%
FY10	\$ 906,247	-2.6%
FY11	\$ 874,233	-3.5%
FY12	\$ 862,633	-1.3%
FY13	\$ 815,883	-5.4%
FY14	\$ 815,883	0.0%
FY15	\$ 763,883	-6.4%
FY16	\$ 714,583	-6.5%
FY17	\$ 714,583	0.0%
FY18	\$ 820,060	+14.7%
FY19	\$ 781,203	-4.7%
FY20	\$ 730,793	-6.4%
FY21	\$ 194,543	-73.4%
FY22	\$ 124,500	-36.0%

Note: Includes equipment funds for residence halls, food service, Student Union, etc.

FY2022 AUXILIARY REVENUE BY CATEGORY

RESIDENCE HALLS

Room and Board **\$14,945,000**

This projection is based on the expected occupancy rate for residence halls and apartments. Spring occupancy is historically 93 percent of the fall semester and summer income is projected to return to typical levels. This category also includes income from purchase of meal plans by off-campus students.

Other Income **\$ 260,000**

Revenue from deposits, processing fees, rentals, parking registrations, commissions, and similar sources is projected to be down from FY2021.

TOTAL RESIDENCE HALL INCOME **\$15,205,000**

STUDENT UNION **\$ 944,000**

This revenue source includes the transfer of enrollment fees based on full-time equivalent (FTE) students. Total revenues are projected based on FY22 enrollment and additional income sources include rentals, bookstore, and food service commission.

RECREATION CENTER **\$ 845,000**

Funds for operation of the Recreation Center and repayment of construction bonds come primarily from the transfer of enrollment fees based on FTE students. Other sources of income include rental of the facility to outside groups and faculty/staff membership fees.

SERVICE DEPARTMENT **\$ 250,000**

Certain service departments are operated as auxiliary enterprises. Currently the only operation in this category is Campus Printing Services. Revenue is projected to be down slightly for FY22.

PROJECTED DEFICIT

\$ 874,986

Based on lower projected residence hall income and student designated fees due in part to the COVID-19 pandemic, the FY22 budget deficit may be offset by anticipated Higher Education Emergency Relief Funds provided by the U.S. Department of Education.

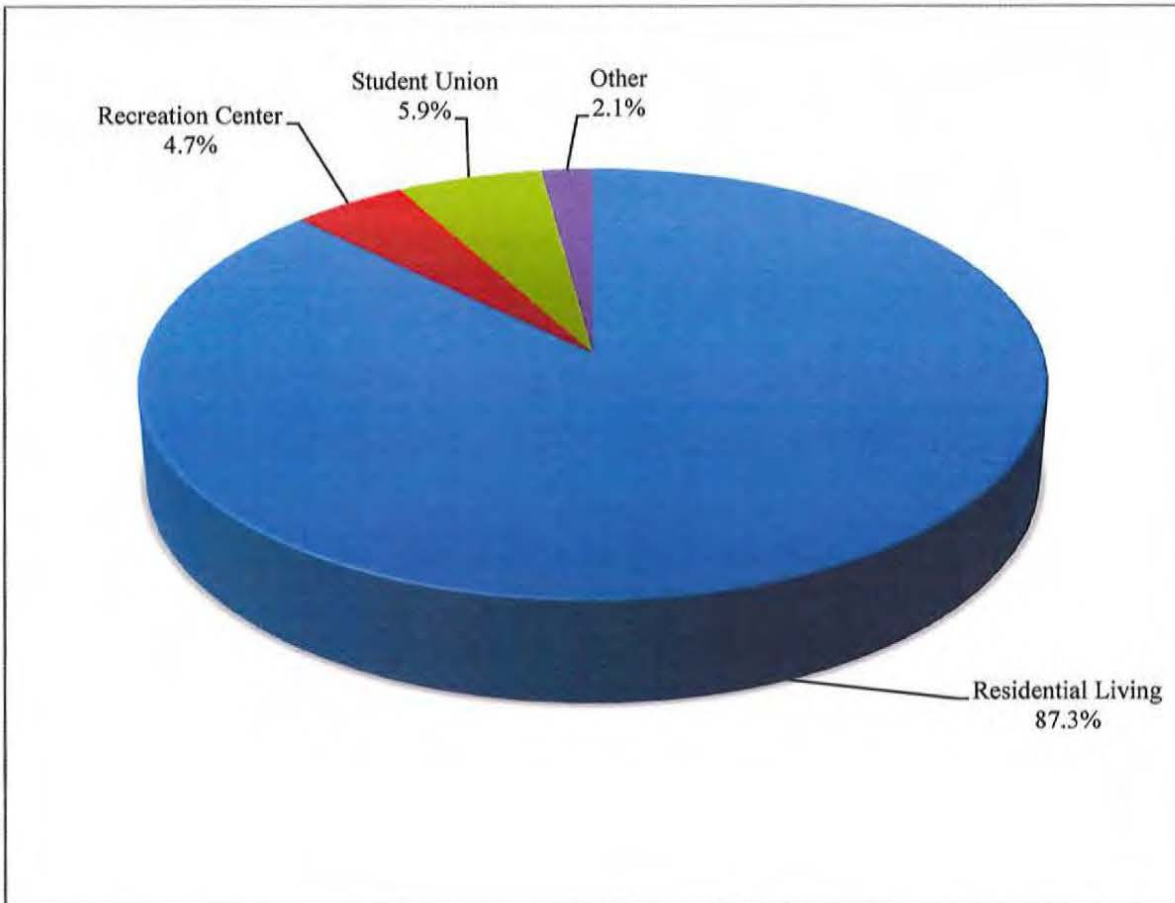
GRAND TOTAL AUXILIARY REVENUE

\$18,118,986

FY2022 AUXILIARY EXPENDITURES BY AREA

	Personal Services	Equipment	Operations	Total
Residential Living	2,639,098	80,500	9,756,690	12,476,288
Residential Living Bond Payments	0	0	3,341,366	3,341,366
Student Union	353,370	26,500	381,006	760,876
Student Union Bond Payment	0	0	313,905	313,905
Printing Services	202,784	0	100,870	303,654
Auxiliary Administration	55,374	0	10,000	65,374
Other Auxiliary	0	0	14,000	14,000
Recreation Center	508,748	17,500	167,275	693,523
Recreation Center Reserve	0	0	150,000	150,000
TOTAL	3,759,374	124,500	14,235,112	18,118,986

Table 9
FY2022 AUXILIARY EXPENSES
BY MAJOR AREA



FISCAL YEAR 2022 RESTRICTED FUND BUDGET

Executive Summary

This budget includes funds from outside grants and other sources (state and federal) which are restricted in nature. Examples include federal programs such as McNair and Upward Bound and state-funded activities such as the Regional Professional Development Center. Due to the nature of these programs and the fact that the federal fiscal year does not match Truman's fiscal year, all revenues in this budget are estimated.

Projected Restricted Revenues and Expenditures

Major activities supported through restricted funds include the following:

Upward Bound

\$ 465,810

This program is part of the federal TRIO program funded by the Department of Education. It is designed to assist high school students in building the skills and motivation necessary for college success.

McNair

\$ 303,553

Truman has received McNair funding since 1992. The program is designed to provide disadvantaged college students with preparation for graduate programs.

Regional Professional Development Center

\$ 1,299,050

The Regional Professional Development Center is operated in conjunction with Truman's School of Health Sciences and Education. The center is funded by the Missouri Department of Elementary and Secondary Education and provides training and support to public schools in the northeast region. Any fee income generated by Regional Professional Development Center activities is restricted and must be returned to the state if not used for the program.

Emergency Financial Aid Grants to Students Portion of the Higher Education Emergency Relief

Fund

\$ 4,542,657

An award from the Department of Education to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus.

Institutional Portion of the Higher Education Emergency Relief Fund

\$ 4,430,816

An award from the Department of Education to provide funds for costs associated with significant changes to the delivery of instruction due to the coronavirus.

NSF-(S-STEM) A Scaffolded Learning Community to Increase Self-Efficacy and Persistence in STEM

\$ 211,590

This grant will support students pursuing majors in the agriculture science, biology, chemistry, and physics departments.

NSF-Missouri Louis Stokes Alliance for Minority Participation (MoLSAMP)

\$ 73,000

The MoLSAMP Alliance will deploy a variety of activities and establish a logical cohesiveness among the individual campuses to promote recruitment, retention, and graduation of underrepresented minority students with a goal to increase the number of underrepresented minorities (URM) majoring in and graduation with degrees in STEM disciplines.

Pell

\$ 3,750,000

Pell Grants are provided from federal funds to eligible students based on need. This amount is a projection as awards are contingent on the number of qualifying students enrolled.

SEOG

\$ 101,284

Supplemental Educational Opportunities Grants are provided from federal funds to eligible students.

Work Study

\$ 310,818

The College Work-Study Program includes federal funds to support part-time student workers.

Federal TEACH Grant

\$ 47,000

This grant provides up to \$4,000 to eligible undergraduate and graduate students who agree to teach specified high-need subjects at schools serving primarily disadvantaged populations for four years within eight years of graduation. This amount is a projection as awards are contingent on the number of qualifying students enrolled.

Other

\$ 140,550

There are numerous smaller grants and contracts from foundations and governmental sources designed for instruction, research, and public service activities. This includes programs supported by NSF, U.S. Small Business Administration, and NASA.

TOTAL ESTIMATED FY2022 RESTRICTED

\$ 15,676,128

**FISCAL YEAR 2022
ESTIMATED RESTRICTED REVENUE AND EXPENDITURES**

<u>Area or Program</u>	<u>FY2021 Estimate</u>
Upward Bound	\$ 465,810
McNair	\$ 303,553
Regional Professional Development Center	\$ 1,299,050
HEERF – Student	\$ 4,542,657
HEERF – Institution	\$ 4,430,816
NSF S-STEM	\$ 211,590
NSF MoLSAMP	\$ 73,000
Pell	\$ 3,750,000
SEOG	\$ 101,284
Work-Study	\$ 310,818
Federal TEACH Grant	\$ 47,000
Other	\$ 140,550
TOTAL	\$ 15,676,128

COMBINED OPERATING BUDGET SUMMARY

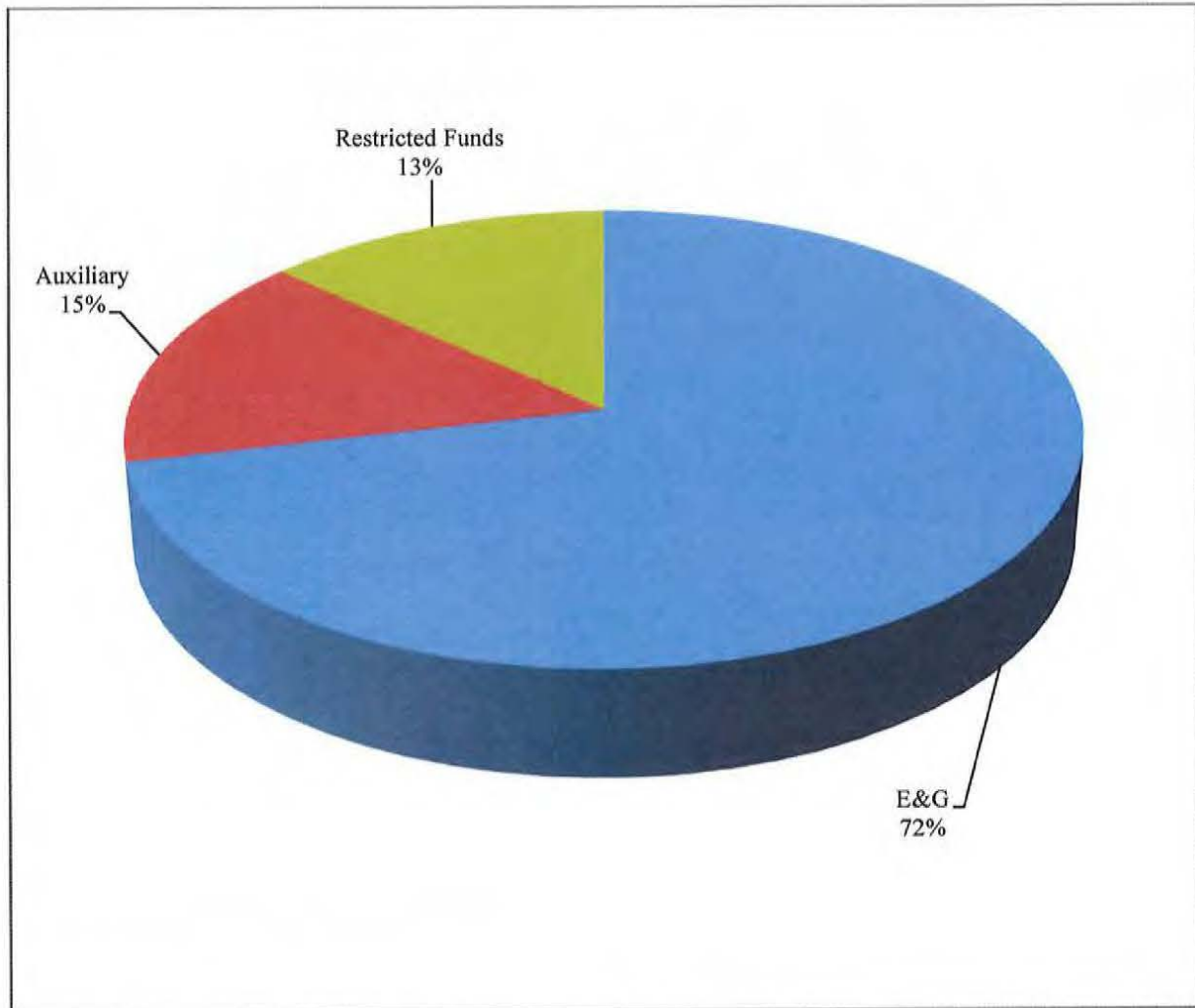
The combined operating budget for Fiscal Year 2022 totals \$111,758,032.

Education and General	\$ 84,589,391
Auxiliary	\$ 18,118,986
Restricted Funds	<u>\$ 15,676,128</u>
Total	\$118,384,505

Table 10 illustrates the combined operating budget distributed by type, and the Education and General budget represent 72% of the total.

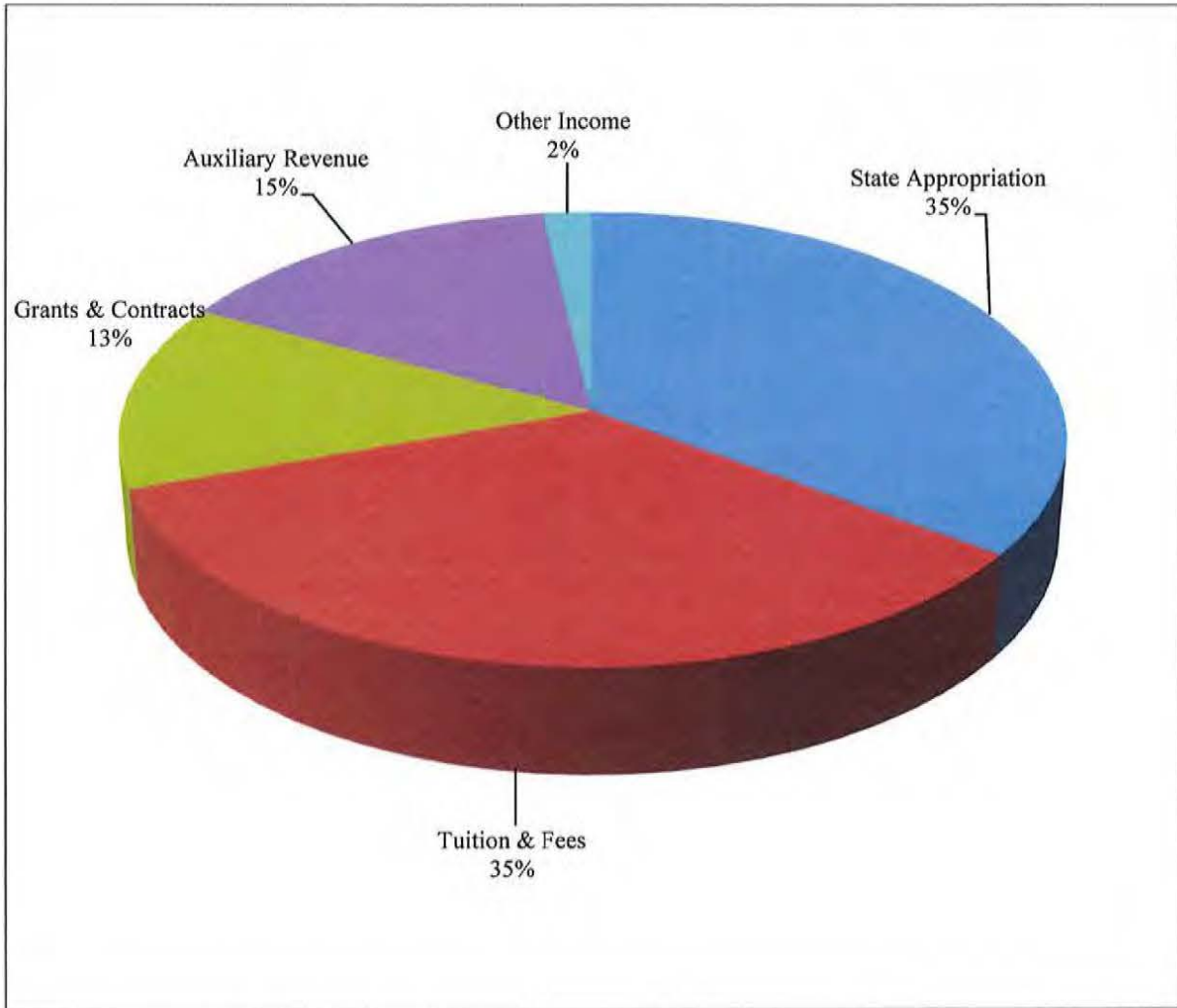
Projected revenues are equal to the various operating budgets, and Table 11 illustrates the sources of revenue which are combined to produce the funds needed. Major sources, in descending order, are Student Tuition and Fees, State Appropriations, Auxiliary Revenue, Grants and Contracts, and Other Income.

Table 10
FY2022 OPERATING BUDGETS



Operating Budget	\$ Amount
E&G	\$84,589,391
Auxiliary	\$18,118,986
Restricted Funds	\$15,676,128

Table 11
FY2022 Revenue Sources



Revenue Sources	\$ Amount
State Appropriation	\$41,660,332
Tuition & Fees	\$40,648,000
Grants & Contracts	\$15,676,128
Auxiliary Revenue	\$18,118,986
Other Income	\$ 2,281,059